

**DRAFT LIBRARY BOARD 2010 ANNUAL AGENDA (Updated January, 28, 2010)**

January	February	March	April	May	June	September	October	November	December
<b>Policy Development Review and Revision: Governance &amp; Means Policies</b>									
<p>AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued</p> <p>Strategic Alliances – Assumptions &amp; Guiding Principles</p>	<p>Confidentiality of Personal Information Policy</p>	<p>Means Policies: Strategic Alliances</p>	<p>Means Policies Services: Lending</p> <p>Means Policies – Services: Collections</p>			<p>New Fines/Fees Schedule</p>	<p><b>Governance Policy Review:</b> (G 1 – G 5) Annual Review: G1 = Ends Policy G2 = Board-CEO Linkage G3 = Executive Limitations G4 = Governance Processes G5 = Delegations &amp; Public Participation</p>	<p><b>Means Policies Review as required:</b> M1 Intellectual Freedom (2011) M2 Authority for the Summer (2014) M3 Diversity (2011) M4 Friends of LPL (2014) M5 Race Relations Policy (2011) M6 Financial Management for Fund Development (2011) M7 Accessibility for Users with Disabilities: Customer Services Standards (annual)</p>	<p><b>Means Policies Review as required:</b> Charter of Library Use: Code of Conduct Unattended Children Computer Use Policy Internet Policy</p> <p>Health and Safety Policy – annual review</p>

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<b>Planning: Vision, Mission and Strategic Plan</b>									
	Board Planning Retreat, February 12, 2010	2009 Balanced Scorecard 4 <sup>th</sup> Quarter (BSC) Report	Strategic Plan Update  Glanworth Branch	1 <sup>st</sup> quarter 2010 BSC Metrics	2010-2013 Strategic Plan	Update on Strategic Plan BSC Projects  2 <sup>nd</sup> Quarter 2010 BSC Metrics	Strategic Plan: Volunteer Services Strategy	3 <sup>rd</sup> Quarter 2010 BSC	
<b>LPL Service Excellence Model</b>									
Featured Locations and Service Initiatives: Child & Youth Network	Featured Locations and Service Initiatives: Cherryhill	Featured Locations and Service Initiatives:  Digital Assets Management Project – Presentation	Featured Locations and Service Initiatives: Westmount/Crouch	Featured Locations and Service Initiatives: East London  Serving Vulnerable Populations	Featured Locations and Service Initiatives: Community Outreach & Programming/Carson  Reference, Referral & Readers' Services Delivery Stream	Featured Locations and Service Initiatives: Collections  Collections Service Delivery Stream	Featured Locations and Service Initiatives:  Report on Summer Reading Program, Libro Road Show	Featured Locations and Service Initiatives: Children's/Teen Annex  Technology Service Delivery Stream	Featured Locations and Service Initiatives: Central Circulation/VLS/Lending Services:  Literacy Service: READ Program
<b>Community Engagement Events</b>									
Family Literacy Day, January 30	Black History Month –Gala, February 25& 6:30 p.m., Central	March Break, March 15-20, 2010  & Media Day March 13 Central	"Books Good Enough 2 Eat" Event, April 9  Volunteer Appreciation Week Event, April 17th  Earth Day, April 22, Central	Hand Made Festival May 8, Central	TD Summer Reading Club Launch, June 26  LPL Annual Report to the Community – verbal  Friends of LPL – Donation	Friends of the Library AGM  Community Engagement Report Donor Report  Count Me In Community Challenge	Northeast Branch – Service Transition Plan  Media Literacy Week (1 <sup>st</sup> week of October)  Ontario Public Library Week October 16-24	A Book for Every Child Campaign Launch, November 6	Volunteer Appreciation Day – Friends of the Library (1st week of December)  Various branch open houses throughout December.

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							Friends of the Library Booksale, October 22-24 Retirees Tea, October 1  Employee Recognition Luncheon, October  Imagine Campaign Launch  Potential opening of North London Community Recreation Central, YMCA & Library		
Finance									
		LPL Artwork at Museum London	2010 Financial Audited Statements  2011 Capital & Operating Budget Guiding Principles  City of London Service Based Budget Model	2011-2014 Service Based Budget Plan  Financial Update – Statements to April 30 <sup>th</sup> , 2011	2011 Operating Budget  2011 Capital Budget: Branch Facilities Life Cycle Renewal & Growth	Financial Statements to August 31  Fund Development Strategy – Milestones & Priorities	2011 Budget – City Format/ Revisions after FP&P approval  Review of Expenditures re: Year-end projections	2011 Budget – City Format/ Revisions after FP&P approval	Budget Year End including Collections Encumbrance

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			Report on Infrastructure Stimulus Fund  Tangible Capital Asset (TCA) Update	Fund Development Report – Imagine Campaign					
<b>Legal: Existing and New Legislation</b>									
Annual reporting to IPC of information requests Amendments to Public Libraries Act	AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued								
<b>Board &amp; Staff Development</b>									
	OLA February 24-27	Child & Youth Network		SOLS Trustee – Update  Practicalities	CLA  Staff Day June 11 (library closed)				