

## LONDON PUBLIC LIBRARY BOARD 2011 ANNUAL AGENDA (Updated October 18, 2011)

January	February	March	April	May	June	September	October	November	December
<b>Policy Review and Revision: Governance, Means and Operational Linkage</b>									
AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued		Accessibility for Users with Disabilities  AODA Compliance Standards (due by March 31 <sup>st</sup> )	Public Art Policy  Friends of the London Public Library	Strategic Alliances	Authority for the Summer  Workplace Harrassment Prevention  Workplace Violence Prevention  Travel & Conventions	Access to Information/Privacy  Lending Services Monetary Charges Fee Schedule		Internet Service	Volunteer Policy  Access to Information and Protection of Privacy  Health and Safety – Annual Review  Financial Management for Fund Development
<b>Planning: Vision, Mission and Strategic Plan</b>									
	2010 Balanced Scorecard 4 <sup>th</sup> Quarter (BSC) Report		Strategic Plan Update	1 <sup>st</sup> quarter 2011 BSC Metrics	Strategic Plan Update	2 <sup>nd</sup> Quarter 2011 BSC Metrics		3 <sup>rd</sup> Quarter 2011 BSC	Strategic Plan Update  2012 (Year 2) Strategic Initiatives
<b>LPL Service Excellence Model</b>									
Featured Locations and Service Initiatives:  Service Report – Children’s and Youth Network					Location Presentation: Volunteer Services	Service Report:  READ	Service Reports:  Collections	Service Reports:  Summer Events and Programs for Children and Teens 2011 Seniors	Service Reports:  LSP Newcomers IT

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<b>Community Engagement Events</b>									
LPL Volunteer Celebration January 24th  Family Literacy Day Celebration January 29th		March Break, March 14-19, 2010  Media Day March 13 Central	"Books Good Enough 2 Eat" Event, April 1st  Volunteer Appreciation Week Event, April 10-16, Event April 16th  Earth Day, April 22 <sup>nd</sup>	National Youth Week May 1-7  Library Library Road Show Begins	Summer Reading Club Launch June 25 <sup>th</sup> System-Wide	Friends of the Library AGM  LPL Annual Report to the Community  Annual Donor Report  Count Me In Community Challenge  LPL Employee United Way Campaign	Media Literacy Week (1 <sup>st</sup> week of October)  Ontario Public Library Week October 16-22  Friends of the Library Booksale, October 21-23rd  Retirees Tea, October 6th  Employee Recognition Luncheon, October 11th  Imagine Campaign Launch	A Book for Every Child Campaign Launch, November 5th	Volunteer Appreciation Day – Friends of the Library (1st week of December)  Various branch open houses throughout December
<b>Finance</b>									
		Business Plans for Service-Based Budget Process	2010 Financial Audited Statements  2011 Capital & Operating Budget Guiding Principles (includes:	2012-2015 Service Based Budget Plan  Financial Update – Statements to April 30 <sup>th</sup> , 2012	2012 Operating Budget  2012 Capital Budget: Branch Facilities Life Cycle Renewal & Growth August – Special	Financial Statements to August 31		2012 Budget – City Format/ Revisions after FP&P approval  Review of Expenditures re: Year-end projections	Budget Year End including Collections Encumbrance  Business Continuity Plan (February 2012)

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			City of London Service Based Budget Model & Tangible Capital Asset (TCA) Update)  Fund Development Report – Imagine Campaign		Board Meeting				
<b>Legal: Existing and New Legislation</b>									
Annual reporting to IPC of information requests Amendments to Public Libraries Act		AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued							
<b>Board &amp; Staff Development</b>									
Workplace Violence/Harrassment Training – Board  Board Orientation	Ontario Library Association Conference February 2-5  Accessibility Training - Board	Friends of the London Public Library Overview	Board Orientation: MFIPPA	“Practicalities” – Staff Training	Board Orientation: Service Excellence Model and Overview  Canadian Library Association Conference  SOLS Trustee – Update  Western Fair - Update	Board Orientation; Internet Service Policy			Board Orientation: Privacy Legislation