August 31, 2010

CORRECTED LETTER

J. A. Fielding
Chief Administrative Officer
8th Floor

I hereby certify that the Municipal Council, at its session held on August 30, 2010, resolved:

13. That, on the recommendation of the Chief Administrative Officer, with the concurrence of the City Solicitor and the City Clerk, the attached revised proposed by-law (Appendix "A") BE INTRODUCED at the Municipal Council meeting on August 30, 2010 to implement a policy, commencing with appointments for the 2011 Council Term, regarding the appointment of Council Members to Council Standing Committees and various civic boards and commissions. (G03-00) (13/24/BC) (AS AMENDED)

C. Saunders
City Clerk
A by-law to implement a policy pertaining to the appointment of Council Members to Standing Committees of Council and to various Civic Boards and Commissions.

WHEREAS the Council Procedure By-law sets out general rules pertaining to the composition of the Standing Committees of Council;

AND WHEREAS the Municipal Council has determined that it wishes to implement a policy to encourage Council Members to serve on different Standing Committees through the course of their Council term;

AND WHEREAS section 5(3) of the Municipal Act, 2001, as amended, provides that a municipal power shall be exercised by by-law;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The attached policy entitled “Appointment of Council Members to Standing Committees of Council and to various Civic Boards and Commissions” is hereby approved.

2. This by-law comes into force and effect on the day it is passed.

PASSED in Open Council on August 30, 2010.

Anne Marie DeCicco-Best
Mayor

Catharine Saunders
City Clerk

First Reading – August 30, 2010
Second Reading – August 30, 2010
Third Reading – August 30, 2010
Appointment of Council Members to Standing Committees of Council and Various Civic Boards and Commissions

General

This policy comes into effect commencing with appointments for the 2011 Council Term.

Council Members shall be appointed to standing committees of Council each Council Year, (i.e. for a one-year period commencing December 1 until November 30).

Council Members shall make every effort to serve on different standing committees throughout the Council Term; noting that the Council Procedure By-law provides for the Mayor to be, ex officio, a member of all committees of the Council, except for the Finance and Administration Committee where the Mayor shall serve as Chair.

Council Members shall be appointed to civic boards and commissions each Council Term, to serve for the Council Term, unless the term of office is otherwise specified by legislation specific to the board or commission.

The Committee of the Whole shall nominate the appointment of Council Members to Standing Committees of Council and various civic boards and commission to the Municipal Council.

Appointment of Council Members at the Commencement of a New Council Term

On the day immediately following the Inaugural Meeting of a new Municipal Council, a meeting of the Committee of the Whole shall be convened to make recommendations to the Municipal Council, at a Council meeting on the same day as the Committee of the Whole meeting, with respect to the appointment of Council Members to standing committees and civic boards and commissions. In advance of the Committee of the Whole meeting, the City Clerk shall provide Members of the Council-Elect with a communication briefly describing the mandate of each of the committees, boards and commissions to which Council Members are to be appointed, and providing a document on which each Council Member Elect is to indicate their committee, board and commission preference. The latter document shall be returned to the City Clerk, by a specified date, in order to form part of the agenda for the Committee of the Whole meeting.

Appointment of Council Members to Council Standing Committees After Appointments at the Commencement of a Council Term

The City Clerk shall convene a meeting of the Committee of the Whole in sufficient time for a nomination to be brought forward to the Municipal Council for consideration prior to the commencement of a new Council Year, with respect to the appointment of Council Members to Standing Committees of Council for the upcoming Council Year. The City Clerk shall provide the Council Members with a document on which each Council Member is to indicate their Standing Committee preference. The latter document shall be returned to the City Clerk, by a specified date, in order to form part of the agenda for the Committee of the Whole meeting.

In the event a Council Member is no longer able to hold office and another individual is elected in their place during the course of a Council Year, the new Council Member shall assume the membership on the Standing Committee previously held by the Council Member which they are replacing.

Appointment of Council Members to Civic Boards and Commissions After Appointments at the Commencement of a Council Term

In the event a vacancy on a civic board or commission becomes available during a Council Term, after appointments have been made at the commencement of the Council Term, the City Clerk shall canvass the Council Members to determine which Council Members would be interested in filling the vacancy. The names of the Council Members who have expressed an interest in filling the vacancy shall be placed on an agenda of the Committee of the Whole, at the earliest opportunity, for a nomination to be brought forward to the Municipal Council for consideration.