

LONDON PUBLIC LIBRARY BOARD 2012 ANNUAL AGENDA (Revised: September, 2012)

February	March	April	May	June	August	September	October	November	December
Policy Review and Revision: Governance, Means and Operational Linkage									
	Financial Management for Fund Development			Charter of Library Use Rules of Conduct Unattended Children Computer Use Workplace Harrassment Prevention Workplace Violence Prevention Authority for the Summer			Lending Services & Monetary Charges Fee Schedule Volunteer Program Computer Use	Internet Service	Health and Safety Commitment
Planning: Vision, Mission and Strategic Plan									
Strategic Plan 2012 Initiatives 2012 Balanced Scorecard 4 th Quarter (BSC) Report			Strategic Plan Update 1 st Quarter 2012 BSC Metrics			2 nd Quarter 2012 BSC Metrics LPL Customer Survey Findings		3 rd Quarter 2012 BSC	Strategic Plan Update 2013 (Year 3) Strategic Initiatives

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LPL Service Excellence Model: Featured Locations and Service Initiatives									
Location: Central 2 nd Floor Service Report: Collections: Challenged Materials	Location: Beacock Service Report: Integrated Library System	Location: Westmount Service Report: COPS LIBRO Library Road Show	Location: East London Service Report: Reference, Reader's Advisory & Referral Employment Resource Centres (ERCs) Strategic Plan: Seniors	Location: Pond Mills Service Report: Lending Services		Location: Masonville Strategic Plan – Holds Processing, Delivery Service Patron Authentication – Use of Wireless Network	Location: Stoney Creek Service Report: Children & Youth Services Strategic Plan: Materials Handling Review	Location: Sherwood Service Report: Volunteer Services Adult Literacy – Basic, Financial Workplace	Location: Central Arts & History Service Report: Technology Solutions Strategic Plan: Digital Literacy
Community Engagement Events									
	March Break, March 12-18, 2012	Books "Good Enough 2 Eat" Event April 13, 2012 National Volunteer Week April 15-21, 2012 Earth Day April 22, 2012 National Youth Week April 13-22, 2012		TD Summer Reading Club Launch System-Wide June 23, 2012		LPL Annual Report to the Community Friends of the Library AGM LPL Employee United Way Campaign	Media Literacy Week Ontario Public Library Week October 21-27, 2012 Friends of the Library Booksale, October 19-21 Retirees Tea October 11 Employee Recognition Luncheon October 16 Imagine Campaign Launch Annual Donor Report	A Book for Every Child Campaign Launch,	Volunteer Appreciation Day – Friends of the Library Various branch open houses throughout December

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Finance									
		2011 Financial Audited Statements Fund Development Report – Imagine Campaign	2012 Capital & Operating Budget Guiding Principles (includes: City of London Service Based Budget Model Financial Update – Statements to April 30 th , 2012	2013 Operating and Capital Budgets	2013 Operating Budget	Financial Statements to August 31, 2012			2012 Budget – City Format/ Revisions after FP&P approval Review of Expenditures re: Year-end projections Budget Year End including Collections Encumbrance
Legal: Existing and New Legislation									
		AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued						Energy Act	
Board & Staff Development									
Ontario Library Association Conference February 2-5		Board Orientation: Charter of Library Use Rules of Conduct Unattended Children		“Practicalities” – Staff Training May 14-26, 2012 Board Orientation: Business Continuity	SOLS Trustee – Update	Western Fair – Update Ad Hoc Committee – Self Evaluation	Museum London – Update		