

REGULAR MEETING

December 17, 2009

A meeting of the London Public Library Board was held on the above date at the Byron Branch Library at 5:40 p.m. with the following present:

From the Board: D. Winninger (Chair), G. Barber, J. Colwell, J. Lubell, S. MacDonald, J. Morgan and J. Tilley;

Senior Management: S. Hubbard Krimmer, A. Baker, N. Collister, B. Jessop, B. Kinchlea, M. Mitchell, C. Nurse and M. Wilkinson;

Other Staff: C. Doyle;

Minutes taken by: J. White.

APOLOGIES - Councillor Branscombe, Ms. Leckie,

DISCLOSURES OF INTEREST – none

L09/74 ELECTION OF OFFICERS

Chair, 2010

Ms. Hubbard Krimmer called for nominations for Chair, 2010.

Ms. Lubell was nominated by Mr. Morgan.

It was MOVED by Mr. Morgan and seconded by Mr. Colwell that nominations be closed.

CARRIED

Ms. Lubell was acclaimed Chair, 2010

L09/74.1 Vice Chair, 2010

Ms. Lubell called for nominations for 2010 Vice Chair.

Mr. Morgan was nominated by Mr. Colwell.

It was MOVED by Mr. Colwell and seconded by Controller Barber that nominations be closed.

CARRIED

Mr. Morgan was acclaimed Vice Chair, 2010.

L09/74.2 Third Member of Executive Committee

As past Chair, Councillor Winninger will serve as the third member of the Executive Committee.

L09/75 CHAIRPERSON'S REMARKS

Councillor Winninger thanked Board members and Senior staff for their support over the last year.

Councillor Barber thanked Councillor Winninger for his leadership.

L09/76 CHANGES TO AND ADOPTION OF AGENDA/APPROVAL OF IN-CAMERA AGENDA

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the public agenda be adopted as amended.

CARRIED

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the in-camera agenda be adopted.

CARRIED

L09/77 APPROVAL OF MINUTES

The minutes were amended as follows:

Under L09/07 – “Over \$1.5 million was raised” . . . , and “The Wolf Family Foundation, the major donor,

It was MOVED by Controller Barber and seconded by Ms. Tilley that the minutes of November 26, 2009 (L09/65-L09/73) be approved as amended.

CARRIED

L09/78 BUSINESS ARISING FROM THE MINUTES - none

L09/79 DELEGATIONS AND PRESENTATIONS

Presentation – C. Doyle (Landon Branch Library)

Ms. Doyle provided information on the Landon Branch Library and highlighted the Landon Branch solar project.

It was MOVED by Controller Barber and seconded by Mr. Colwell the verbal report on the Landon Branch Library be received.

CARRIED

L09/79.1 Accessibility Training – B. Kinchlea

Ms. Kinchlea provided information to Board members on the Accessibility for Ontarians with Disabilities Act (2005).

As part of the Library's responsibility, Accessibility for Library Users with Disabilities was passed by the Library Board on January 22, 2009.

It was suggested that the Library look at what other institutions are doing in this regard.

L09/80 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Balanced Score Card Report, 3rd Quarter 2009

Ms. Wilkinson highlighted information from the 3rd Quarter. Website visits, borrowed items and new registrations have increased while reference questions have decreased.

It was MOVED by Controller Barber and seconded by Mr. Colwell that the report, Balanced Score Card Report, 3rd Quarter 2009, be received.

CARRIED

L09/80.1 2009 Year End Budget Recommendation

It was MOVED by Mr. Morgan and seconded by Councillor Winninger that a contribution of up to \$350,000 be made to the Collections Encumbrance Fund, consistent with previous year-end practice.

CARRIED

L09/80.2 Health and Safety Policy – Annual Review

It was MOVED by Controller Barber and seconded by Ms. MacDonald that the Health and Safety Policy Commitment be approved.

CARRIED

L09/80.3 Carson Branch Library - Capital Refurbishment

Ms. Collister presented information to Board members on the Carson Branch Library Capital refurbishment. Improvements will include: new paint and carpeting, new flooring at the entrance and circulation area, relocation of the return book chute, improved lending area, and enhanced meeting room space and children's play area.

It was MOVED by Controller Barber and seconded by Mr. Colwell that the report, Carson Branch Library – Capital Refurbishment, be received.

CARRIED

L09/80.4 Glanworth Branch Accessibility: Business Impact Statement

Ms. Hubbard Krimmer provided information on the Glanworth Branch Library. It currently has no water or sewer connections and no washroom. All library facilities will need to be in compliance with the Accessibility for Ontarians with Disabilities Act (2005) proposed Built Environment Standards. This report is being presented to outline the potential financial implications, if required.

Administration will provide further information in April or May regarding service implications as part of the strategic planning process.

It was MOVED by Councillor Winninger and seconded by Controller Barber that the report, Glanworth Branch Library – Business Impact Statement, be received.

CARRIED

L09/80.5 Hours of Service – 2010

It was MOVED by Controller Barber and seconded by Ms. MacDonald that the following London Public Library (LPL) Hours of Service Closures be approved for the period of January to December 2010:

Monday, February 15th – Family Day

Friday, April 2nd – Good Friday

Monday, April 5th – Easter Monday

Monday, May 24th – Victoria Day

Friday, June 11th – Staff Development Day

Thursday, July 1st – Canada Day

Monday, August 2nd – Civic Holiday

Monday, September 6th – Labour Day

Monday, October 11th – Thanksgiving

Friday, December 24th - close 12:30 p.m. – Christmas Eve

All locations, except Glanworth, open 9:00 a.m. – 12:30 p.m.

Saturday, December 25th – Christmas Day (closed)

Sunday, December 26th – Boxing Day

Monday, December 27th – CLOSED for Boxing Day per Collective Agreement

Friday, December 31st - close 12:30 p.m. - New Year's Eve

All locations, except Glanworth, open 9:00 a.m. – 12:30 p.m.

Saturday, January 1st, 2011 – New Year's Day

CARRIED

It was MOVED by Controller Barber and seconded by Ms. MacDonald the following LPL “Sunday Service” Hours of Service be approved:

Sunday, January 10th to Sunday, May 2nd, 2010 (except Sunday, April 4th, 2010).

CARRIED

It was MOVED by Controller Barber and seconded by Ms. MacDonald that the following LPL “Sunday Service” Hours of Service be approved in principle, subject to budget approval:

Sunday, October 17th to Sunday, November 28th. (Sunday Service would commence again on Sunday, January 9th, 2011.)

CARRIED

L09/80.6

Committee Appointments – 2010

It was MOVED by Mr. Colwell and seconded by Councillor Winner that Committee Appointments – 2010 be approved.

FRIENDS OF THE LIBRARY:	Board Member: Gina Barber Staff: Margaret Mitchell Meets the first Tuesday of every month. No meeting January, 2010.
HISTORIC SITES COMMITTEE:	Board Member: Gina Barber Hilary Bates Neary, Gary Kerhoulas, John Lutman, Ann McKillop, Michael Murphy, Cliff Oliver, Jonathan Vance, Jason Jordan Staff: Margaret Mitchell, Arthur McClelland Meetings for 2010: February 3, April 7, June 2, October 6, December 1.
THAMES TRUSTEE COUNCIL: (part of Southern Ontario Library Service)	Board Member: Joanne Tilley All public library boards are requested to appoint a representative to its area Council. Meets twice per year, April and October.
WESTERN FAIR ASSOCIATION:	Board Member: Josh Morgan Western Fair Association (Member) Meets twice per year, has voting privileges at the Fall AGM, may serve on WFA committees. The Library is included as Partner organization in the Civic category. Up to two members may be appointed.

CARRIED

L09/80.7 Board Meeting Schedule – 2010

It was MOVED by Councillor Winninger and seconded by Mr. Colwell that the Board Meeting Schedule – 2010 be approved.

Public Session 5:30 p.m.	
1. Thursday, January 28, 2010	
2. Thursday, February 18, 2010	Ontario Library Association February 24-27, 2010 Metro Toronto Convention Centre
3. Thursday, March 25, 2010	
4. Thursday, April 22, 2010	
5. Thursday, May 27, 2010	East London Branch Library
6. Thursday, June 24, 2010	
7. Thursday, September 23, 2010	
8. Thursday, October 28, 2010	Faculty of Information and Media Studies, UWO
9. Thursday, November 25, 2010	
10. Thursday, December 16, 2010	Beacock Branch Library

CARRIED

L09/81 CONSENT ITEMS

Events of Interest to Library Board Members

Ms. Nurse highlighted the following events:

Launch of the Landon Solar Panels - Friday, January 22nd, 2010, time TBD.

Ron Milton's sculpture "Above and Below" – January 18th, time TBD

It was MOVED by Mr. Colwell and seconded by Controller Barber that the following consent item be received:

Events of Interest to Library Board Members

Draft Agenda – January 28, 2010

Historic Sites Minutes, October 7, 2009

Letter from David Allen, CEO, Federation of Ontario Public Libraries. (December 2, 2009)

2010-1011 Budget Timetable

CARRIED

L09/82 INQUIRIES AND OTHER BUSINESS

Volunteer tax clinics will be added for discussion at the January 28, 2010 meeting.

Mr. Morgan reported on the Western Fair. The 2009 Fair was a success with \$312,000 net contribution to bottom line. Planning for the 2010 Fair will begin in January. Ms. Hubbard Krimmer met with Mr. Mitchell and Ms. Blackwell from the Western Fair to discuss partnership possibilities between the Fair and the London Public Library. These include: information sharing and distribution, as well as participation in the Child and Youth Network

At 7:10 p.m., the Board entered in-camera session and at 7:29 p.m. the meeting resumed.

L09/83 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Ms. Lubell reported progress on a personnel matter which will remain confidential.

ON MOTION, the meeting adjourned at 7:30 p.m.

Chair

Secretary