

LONDON PUBLIC LIBRARY POLICY

Title: Environmental Strategy

Policy Type: Means

Policy No.: M-06

Effective Date: March 22, 2018

Review Date: March 2022

PURPOSE:

London Public Library (LPL) has been actively involved in energy planning and conservation since the Library's inception. LPL has also played a role in public education about the environment and energy conservation.

The purpose of this policy is to establish a policy framework for LPL's "environmental responsibility" both in terms of Library core values and legislative compliance. It is to ensure that LPL has a formal commitment to:

- Making a contribution towards the conservation of our natural resources and the protection of our environment;
- Reducing the carbon footprint of Library services, operations and business activities in accordance with the principles of reduce, repurpose, reuse and recycle; and
- Complying with all federal, provincial and municipal laws and regulations governing energy usage and reporting.

SCOPE:

This policy specifically addresses requirements of the **Green Energy Act**, 2009 of Ontario and its Regulation 397/11, **Energy Conservation and Demand Management Plans** (O. Reg. 397/11) recognizing that there are also requirements in accordance with other laws and regulations.

Under O. Reg. 397/11, this policy applies to any Library buildings and facilities that LPL owns or leases and that

- (a) are heated or cooled and in respect of which the public agency is issued the invoices and is responsible for making the payments for the building or facility's energy consumption; or

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- (b) are related to the treatment or pumping of water or sewage, whether or not the building or facility is heated or cooled, and in respect of which the public agency is issued the invoices and is responsible for making the payments for the building or facility's energy consumption.

This policy delegates responsibility from the Library Board to the Chief Executive Officer & Chief Librarian (CEO) or delegate to prepare, publish, make available to the public and implement an Energy Conservation and Demand Management Plan (Energy Plan) in accordance with the *Green Energy Act*, 2009 of Ontario and O. Reg. 397/11.

DEFINITIONS:

“Energy conservation” means reducing energy through using less of an energy service.

“Energy efficiency” or **“efficient energy use”** means reduction of the amount of energy required to provide products and services.

“Energy Conservation and Demand Management Plan” is defined in O. Reg. 397/11 as an energy plan being composed of two parts as follows:

1. A summary of the public agency's annual energy consumption and greenhouse gas emissions for its operations.
2. A description of previous, current and proposed measures for conserving and otherwise reducing the amount of energy consumed by the public agency's operations and for managing the public agency's demand for energy, including a forecast of the expected results of current and proposed measures.

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POLICY STATEMENT:

It is the policy of London Public Library that LPL will endeavor to:

- Make a contribution towards the conservation of our natural resources and the protection of our environment;
- Comply with all federal, provincial and municipal laws and regulations governing energy usage and reporting;
- Consider energy conservation and energy efficiency in the planning, management, implementation and delivery of services and operations;
- Consider energy conservation and energy efficiency in procurement of goods and services and will comply with any requirements as may be prescribed for that purpose;
- Consider energy conservation and energy efficiency when making capital investments including constructing, renovating, acquiring, operating and managing library facilities and will comply with any requirements as may be prescribed for that purpose;
- Strive for continual improvement of environmental performance through the monitoring of LPL objectives and targets on a regular basis;
- Report to stakeholders, including but not limited to making reports to the Province of Ontario in accordance with the Green Energy Act and regulations;
- Achieve alignment between policies, operations and facilities in terms of environmental responsibility and innovation;
- Create an organizational culture of conservation within the Library and maintain an employee engagement program to raise awareness, educate employees and encourage participation and enthusiasm with respect to embedding environmental responsibility into daily services, operations and business practices;

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- Educate Londoners about energy conservation and efficiency through collections, information services and programs;
- Promote initiatives that the Library is undertaking;
- Enter into collaborative arrangements and partnerships to achieve LPL and partner energy conservation and efficiency outcomes, support public education and encourage civic participation; and
- Become a model for the community and other libraries in environmental responsibility and innovation.

Energy Conservation and Demand Management Plan

The CEO shall prepare, publish, make available to the public and implement an Energy Conservation and Demand Management Plan (Energy Plan) in accordance with the *Green Energy Act*, 2009 of Ontario and its Regulation 397/11 (O. Reg. 397/11), *Energy Conservation and Demand Management Plans*.

LPL shall make publicly available its *Energy Plan* and other information as is required by the *Green Energy Act* and O. Reg. 397/11.

As allowable under the *Green Energy Act*, O. Reg. 397/11, and this policy, LPL shall submit its plan independently or jointly as part of the City of London Energy Plan.

BACKGROUND:

INQUIRIES:

Manager, Facility Services

CEO & Chief Librarian

KEYWORDS:

energy, conservation, efficiency, energy conservation and demand management plan, energy plan, environment, procurement

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RELATED DOCUMENTS:

Ontario Green Energy Act, 2009

Ontario Regulation 397/11, *Energy Conservation and Demand Management Plans*

LPL Procurement Policy (F-AM-02)

LPL Strategic Alliances Policy (M-101)

DOCUMENT CONTROL:

Approved: October 23, 2013 (L13/60.2)

Reviewed: March 22, 2018 (L18/16.3)