

REGULAR MEETING

May 27, 2010

A meeting of the London Public Library Board was held on the above date at the East London Branch Library at 5:35 p.m. with the following present:

From the Board: J. Lubell, (Chair), G. Barber, N. Branscombe, J. Colwell , G. Leckie (later), S. MacDonald (later), J. Morgan, J. Tilley and D. Winner;

Senior Management: N. Collister, B. Jessop, M. Mitchell, C. Nurse, A. Thompson and M. Wilkinson;

Other Staff: H. Heathcote;

Minutes taken by: J. White.

APOLOGIES - S. Hubbard Krimmer

DISCLOSURES OF INTEREST – none

L10/33 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Ms. Tilley and seconded by Mr. Morgan that the public agenda be adopted.

CARRIED

L10/34 APPROVAL OF MINUTES

Under L10/28, 2010 Audited Financial Statements should be amended from 2010 to 2009 Audited Financial Statements.

Under L10/29.1, fifth bullet, delete the word “and”.

It was MOVED by Ms. Tilley and seconded by Mr. Morgan that the minutes of April 22, 2010 (L10/25-L10/32) be approved as amended.

CARRIED

L10/35 BUSINESS ARISING FROM THE MINUTES - none

L10/36 DELEGATIONS AND PRESENTATIONS

Presentation – Heather Heathcote

Ms. Heathcote welcomed everyone to the East London Branch and provided information to Board members on staff and services. A five year anniversary celebration will be held on Saturday, September 18th.

Ms. Leckie entered the meeting at 5:45 p.m.

L10/37 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Balanced Score Card Report, 1st Quarter 2010

The Balanced Score Card Report was presented for the 1st quarter of 2010. Discussion included: in-person and website visits, use of wireless and programming. The Lending Services Policy will be brought to the June 24th Board meeting in accordance with the policy review schedule. Fines and Fees will be addressed in the Fall.

It was MOVED by Controller Barber and seconded by Ms. Tilley that the Balanced Score Card Report, 1st Quarter 2010 be received.
CARRIED

L10/37.1 LPL Operating Budget Update

Guiding principles were amended based on the discussion at the May 27th Board meeting. A report on budget targets will be prepared for the June 24th Board meeting. Currently, the budget forecast is at 3.5%. The Collective Agreement and inflationary increases account for 2.5% of this. An additional 2.5% will be required for the new Northeast Branch. Clarification is needed regarding how this increase will be shown; as service growth or part of base budget.

It was MOVED by Councillor Winninger and seconded by Controller Barber that the LPL Operating Budget Update be received.
CARRIED

L10/37.2 Financial Update – Final Audited 2009 Financial Statements

Ms. Jessop reported that a meeting was held with KPMG to clarify treatment of capital leases. She also explained the old and new formats related to the new Tangible Capital Asset reporting, as required by PSAB sections 3150 and 1200.

It was MOVED by Ms. Leckie and seconded by Councillor Branscombe that the Financial Update – Final Audited 2009 Financial Statements be received.

CARRIED

L10/37.3 Financial Update – Financial Statements to April 30th, 2010

Ms. Jessop will prepare a report on the impact of the new HST for the June 24th Board meeting. As well, a clarification of the collections expenditure budget line will be provided on June 24th, 2010.

It was MOVED by Ms. MacDonald and seconded by Mr. Colwell that the Financial Update – Financial Statements to April 30th, 2010 be received.

CARRIED

L10/37.4 Employment Resource Centres: Service Agreement Extension

Ms. Mitchell reported that the current contract has been extended to March, 2011. No decision has been made yet regarding the continuation of the service. Ms. Mitchell will continue to monitor the situation.

It was MOVED by Councillor Branscombe and seconded by Ms. Macdonald that the Employment Resource Centres: Service Agreement Extension be received.

CARRIED

L10/37.5 Southern Ontario Library Service (SOLS) Trustee Council 1 meeting

Ms. Tilley reported on the SOLS Trustee meeting held on April 24, 2010. \$15M was recently provided to libraries through SOLS; London Public Library has received \$80,000 which will be used towards the world languages collection to reflect the current needs in London. A letter of thanks from the Chair/CEO will be written to the Ministry.

It was MOVED by Councillor Branscombe and seconded by Ms. MacDonald that the report on the Southern Ontario Library Service (SOLS) Trustee Council 1 meeting be received.

CARRIED

L10/38 CONSENT ITEMS

The Northridge Branch Closing Event is scheduled for June 19th, 1:30 to 3:30 p.m.

The AODA Act was discussed and it was clarified that the communications standard is still in review.

It was MOVED by Councillor Winninger and seconded by Controller Barber that the following consent items be received:

Events of Interest to Library Board Members
Regulars to Miss Tiny Library, LFP, May 7, 2010
London PL's Solar Power Project, Ontario Snapshot, OLA Access, Spring, 2010
What are London's Most Checked Out Library Books, London Citylife, May, 2010
Draft Agenda – June 24, 2010

Letter from Michael Chan, Ministry of Tourism regarding funding for Canadian National Institute for the Blind (CNIB). (April 15, 2010)
The Trick to Collecting Fines, London Free Press, May 25, 2010
CARRIED

It was MOVED by Councillor Branscombe and seconded by Controller Barber that Internet – Communications from Media be received.

CARRIED

It was MOVED by Councillor Branscombe and seconded by Ms. Leckie that the Northridge Branch Library Closure Timeline be received.

CARRIED

L10/39 INQUIRIES AND OTHER BUSINESS - none

L10/40 REPORT ON MATTERS FROM THE EXECUTIVE SESSION - none

ON MOTION, the meeting adjourned at 6:45 p.m.

Chair

Secretary