

## The Labs

### 3D Printing Guidelines

- London Public Library's 3D printer is available to the public to make three-dimensional objects in **PLA filament** using a design that is uploaded from a digital file.
- The use of the 3D printer must adhere to the London Public Library Technology Use Policy and Labs Guidelines.
- The Library's 3D printer may be used only for lawful purposes. The public will not be permitted to use the Library's 3D printer to create material that is:
  - Prohibited by provincial or federal law.
  - Unsafe, harmful, dangerous or poses an immediate threat to the wellbeing of others.
  - Obscene or otherwise inappropriate for the Library environment.
  - In violation of another's intellectual property rights; for example, the printer may not be used to reproduce materials that are subject to copyright, patent, or trademark protection.
- The Library reserves the right to refuse any 3D print request.
- The printer will be used on a first-come first-served basis via email submission.
- The printer will be used by library staff only.
- Printing costs are \$1.00 per print, plus \$0.05 per minute per print job plus HST. The cost of the print will be charged to the user's library account.
- Request for printing shall be sent to the Library's [3D@lpl.ca](mailto:3D@lpl.ca) email address. Files must be in .stl format for printing. Library staff will provide an estimated cost to the user prior to printing the file.
- In submitting the digital files for printing, the user agrees to assume all responsibility for, and shall hold the Library harmless in, all matters related to patented, trademarked, or copyrighted materials.
- The Library is not responsible for the functionality or quality of content produced on the 3D printer.
- The Library will not adjust any files for 3D printing to ensure a successful print.
- Items printed from the Library 3D printers that are not picked up within 14 days will become property of the Library.
- Refunds are not permitted.