

REGULAR MEETING

February 22, 2006

The regular meeting of the London Public Library Board was held on the above date in the London Public Library Friends of the Library Board Room at 6:05 p.m. with the following present:

From the Board S. MacDonald (Vice Chair), R. Caranci, P. Coderre, P. Griffith, G. Kerhoulas (later), W. Thorpe, F. Tranquilli and D. Winninger;

Administration: A. Becker, S. Hubbard Krimmer, B. Irwin and M. Mitchell;

Guests: R. Miller, Rival Office Solutions;

Minutes taken by: J. White.

APOLOGIES - J. Schlemmer

L06/07 DELEGATIONS

Rival Office Solutions

Mr. Irwin introduced Rod Millar, Vice President of Rival Office Solutions. Rival has been a Library partner for the past 3 ½ years. Mr. Miller provided information on the upcoming Charity Golf Tournament scheduled for August 13/14, 2006.

At 6:15 p.m., the Board entered in-camera session. At 6:30 p.m., the meeting resumed.

DISCLOSURES OF INTEREST - none

L06/08 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Councillor Winninger and seconded by Councillor Tranquilli that the agenda be adopted.

CARRIED

L06/09 APPROVAL OF MINUTES

It was MOVED by Ms. Coderre and seconded by Councilor Tranquilli that the minutes of January 25, 2006 (L06/01-L06/06) be approved.

CARRIED

L06/10 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Strategic Plan Update

Ms. Becker provided Board members with a status report on the 2006-2008 Strategic Plan. The Plan will be distributed to key stakeholders of the Library, including City Council, City Hall staff, key partners, and public libraries in Canada. All library locations will receive copies and it will be posted on the Library's website. The Strategic Plan will be presented to Board of Control on March 22, 2006. Project teams are in the process of being finalized.

The Board congratulated Ms. Becker and the Senior Team. Ms. Becker recognized the work of Ms. Lueddeke in the preparation of this Plan.

At 6:40 p.m., Councillor Caranci left the meeting.

Mr. Schlemmer will be asked to prepare a letter to Library Staff expressing the Board's appreciation for their input into the Strategic Plan.

It was MOVED by Councillor Tranquilli and seconded by Ms. Thorpe that the London Public Library Strategic Plan 2006-2008 be approved and that congratulations be extended to Ms. Becker and the Senior Team.

CARRIED

At 6:40 p.m., Mr. Kerhoulas entered the meeting.

L06/10.1 Employee Survey Next Steps

_____ It was MOVED by Councillor Winninger and seconded by Ms. Thorpe that the report on the Employee Survey Next Steps be received.

CARRIED

L06/10.2 Balanced Score Card Metrics

_____ Ms. Mitchell provided an update to the Board on the progress towards the completion of the Balanced Score Card Metrics (BSC Metrics) to be used in conjunction with the Strategic Plan.

_____ It was MOVED by Ms. Thorpe and seconded by Councillor Tranquilli that the report on Balanced Score Card Metrics be received.

CARRIED

At 6:50 p.m., Councillor Winninger left the meeting.

L06/10.3 Program Development and Implementation

_____ Staff resources will be invested into the planning, development and implementation of key program and service initiatives. An integral part of this will be the implementation of a community mapping strategy.

It was MOVED by Ms. Coderre and seconded by Mr. Griffith that the report on Program Development and Implementation be received.

CARRIED

L06/10.4 Community and Fund and Revenue Development

This report was prepared to document activity in community development and fund and revenue development. More complete fund and revenue development information will be available at the May Board meeting.

First quarter numbers for The Little Red Roaster will be available by mid-March. The Café is currently exceeding expectations.

Fund development opportunities on naming rights, as well as corporate sponsorship, endowments and annual giving funds were discussed.

It was MOVED by Councillor Tranquilli and seconded by Ms. Thorpe that the report on Community Development and Fundraising be received.

CARRIED

06/10.5 London Public Library Quarterly Report on Services, October - December, 2005

The final report for 2005 which includes last quarter results and final year-to-date indicators is intended to be a transition to the new reporting structure which will use the Balanced Score Card.

There were a number of environmental impacts which affected the fourth quarter of 2005.

It was MOVED by Mr. Kerhoulas and seconded by Ms. Coderre that the London Public Library Quarterly Report on Services, October - December, 2005 be received.

CARRIED

L06/10.6 Administrative Policy - Sharps

Needle disposal units have been installed in the men's and women's washrooms on all floors of the Central Library. The issue of needle disposal is being reviewed in terms of branch library requirements. Staff were congratulated for their proactive approach to this issue.

It was MOVED by Mr. Kerhoulas and seconded by Mr. Griffith that the Administrative Policy - Sharps be received.

CARRIED

L06/10.7 Letter from Cathy Coventry

Mr. Griffith received an e-mail from Cathy Coventry regarding the use of the washrooms in the Children's Library at Central.

It was MOVED by Councillor Tranquilli and seconded by Mr. Griffith that the e-mail received from Cathy Coventry be referred to Library Administration.

CARRIED

L06/10.8 CUPE One Day Walkout

Councillor Tranquilli reported that the walkout scheduled for February 23, 2006 has been cancelled.

L06/11 CONSENT ITEMS

It was MOVED by Councillor Caranci and seconded by Ms. Thorpe that the following consent items be approved:

Letter from Vic Cote regarding the 2005 United Way Campaign. (February 1, 2006)

Letter from Kevin Bain regarding the 2006 Operating Budget Appropriation and the 2006 Capital Budget for Life Cycle Maintenance. (January 25, 2006)

Thank you card from Susan Traill on the passing of her father. (Not distributed).

Letter from Kevin Bain regarding the "Walking Guide to Historic Sites in London" published by the Historic Sites Committee. (February 7, 2006)

CARRIED

L06/12 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Ms. MacDonald reported that progress was made on a property matter which will remain confidential.

ON MOTION, the meeting adjourned at 7:42 p.m.

Chair

Secretary
