

**REGULAR MEETING**

**January 26, 2005**

The regular meeting of the London Public Library Board was held on the above date in the London Public Library Friends of the Library Board Room at 6:15 p.m. with the following present:

From the Board F. Tranquilli (Chair), R. Caranci, P. Griffith, S. MacDonald, J. Schlemmer, W. Thorpe and D. Winninger;

Administration: J. Bowerbank, S. Hubbard Krimmer, B. Irwin, B. Jessop, M. Mitchell and D. Skidmore;

Minutes taken by: J. White.

\_\_\_\_\_ APOLOGIES - P. Coderre, G. Kerhoulas

DISCLOSURES OF INTEREST - none

L05/01 PRESENTATION

Messrs. Jim and Walt Nother presented the Library Board with a plaque containing recognizing those individuals who served as Board Chair.

On behalf of the Board, Councillor Tranquilli thanked Nothers for their very generous donation.

L05/02 CHANGES TO AND ADOPTION OF AGENDA

\_\_\_\_\_ It was MOVED by Ms. MacDonald and seconded by Ms. Thorpe that the agenda be adopted.

CARRIED

L05/03 APPROVAL OF MINUTES

Under L04/61.1, Mr. Schlemmer should be listed as Vice Chair.

It was MOVED by Mr. Griffith and seconded by Mr. Schlemmer that the minutes of December 15, 2004 (L04/61.1-L04/67) be approved as amended.

\_\_\_\_\_ CARRIED

\_\_\_\_\_ At 6:25 p.m, the meeting entered in-camera session. At 6:59 p.m., the meeting resumed.

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L05/04 BUSINESS ARISING FROM THE MINUTES

Jalna Branch Library/South London Community Centre - Monthly Update

Ms. Mitchell reported that Jalna Branch is progressing extremely well and the Library will be moving back into their space at the end of March, 2005.

It was MOVED by Ms. MacDonald and seconded by Councillor Winner that the report on the Jalna Branch Library/South London Community Centre Monthly Update be received.

CARRIED

L05/04.1 East London Branch Library Building Project - Monthly Update

Ms. Mitchell reported that excellent progress is being made on the East London Branch project.

It was MOVED by Ms. MacDonald and seconded by Councillor Winner that the report on the East London Branch Library Building Project - Monthly Update be received.

CARRIED

L05/04.2 Sherwood Branch Library Building Project - Monthly Update

Ms. Mitchell reported that phase two is now underway and the branch is operating well in the temporary space

It was MOVED by Ms. MacDonald and seconded by Councillor Winner that the Sherwood Branch Library Building Project - Monthly Update be received.

CARRIED

L05/04.3 Branch Refurbishments (Beacock, Byron Landon) - Monthly Update

Ms. Mitchell provided the Board with information about the branch refurbishment plan, service delivery and staff redeployment during closure periods and cost estimates and sources of funding.

A media announcement will be held on January 17, 2005 at 10:30 a.m. at Byron Branch Library.

It was MOVED by Mr. Griffith and seconded by Ms. MacDonald that Norlon Construction be awarded the contract for Branch Refurbishment (Beacock, Byron and Landon Branches) for the maximum tender price of \$1,321,182 plus GST.

CARRIED

It was MOVED by Mr. Griffith and seconded by Ms. MacDonald that Branch Refurbishments (Beacock, Byron, Landon) Monthly Update be received.

CARRIED

L05/05 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF  
REQUIRING BOARD ACTION

Human Resources Development Plan

Mr. Bowerbank provided the Board with an annual update related to the implementation of the Human Resources Development Plan.

It was MOVED by Mr. Schlemmer and seconded by Mr. Griffith that the report on the Human Resources Development Plan be received.

CARRIED

L05/05.1 Fourth Quarter Year End Forecast

It was MOVED by Mr. Griffith and seconded by Councillor Winner that Administration prepare a report on Summer Closure for the next Board meeting.

CARRIED

It was MOVED by Ms. Thorpe and seconded by Ms. MacDonald that allocations to the following existing reserve funds be up to \$100,000 to the Stabilization Reserve and up to \$70,000 to the Sherwood Renovation Reserve.

CARRIED

L05/05.2 Ontario Federation of Public Libraries

Mr. Skidmore reported that approximately 160 libraries across the province have now joined the Ontario Federation of Public Libraries.

It was MOVED by Ms. MacDonald and seconded by Ms. Thorpe that the Mr. Skidmore's verbal report on the Ontario Federation of Public Libraries be received.

CARRIED

L05/05.3 2005 Budget Implications

It was MOVED by Ms. MacDonald and seconded by Mr. Griffith that the report on 2005 Budget Implications be approved as presented.

CARRIED

L05/05.4 Visiting Library Services (VLS) Van Purchase

\_\_\_\_\_ It was MOVED by Ms. Thorpe and seconded by Mr. Schlemmer that the report on the Visiting Library Service (VLS) Van Purchase be received.

CARRIED

L05/05.5 Elsie Perrin Williams

\_\_\_\_\_ It was MOVED by Ms. MacDonald and seconded by Mr. Griffith that the report on Recognition of Elsie Perrin Williams be received.

CARRIED

L05/05.5 Update

\_\_\_\_\_ Mr. Skidmore provided information to the Board on the successful implementation of the new telephone system. He thanked Misses Hubbard Krimmer and Kinchlea and Messrs. Irwin and Travers along with the MIS staff for all their hard work.

\_\_\_\_\_ He also highlighted the Branch Refurbishment Plan and the 2005 Budget.

Councillor Tranquilli thanked Library Staff for their support during this process.

L05/06 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

\_\_\_\_\_ Councillor Tranquilli reported that progress was made on personnel and legal matters which will remain confidential.

\_\_\_\_\_ ON MOTION, the meeting adjourned at 8:07 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



