

**REGULAR MEETING**

June 28, 2006

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 6:25 p.m. with the following present:

From the Board J. Schlemmer (Chair), R. Caranci, P. Griffith,, S. MacDonald, W. Thorpe, and D. Winninger;

Administration: A. Becker, B. Irwin, S. Hubbard Krimmer and B. Jessop ;

Minutes taken by: J. White.

APOLOGIES - P. Coderre, G. Kerhoulas, F. Tranquilli

DISCLOSURES OF INTEREST - none

L06/28 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Mr. Griffith and seconded by Councillor Winninger that the reports on the London Public Library Trust Funds and Glanworth Branch Library be considered in public session.

CARRIED

It was MOVED by Ms. Coderre and seconded by Ms. MacDonald that the agenda be adopted as amended.

CARRIED

At 6:31 p.m., the meeting entered in-camera session. The meeting resumed at 6:33 p.m.

L06/29 APPROVAL OF MINUTES

It was MOVED by Mr. Griffith and seconded by Councillor Winger that the minutes of May 31, 2006 (L06/24-L06/27.1) be approved.

CARRIED

L06/30 BUSINESS ARISING FROM THE MINUTES

LIBBI

Ms. Becker reported that there has been increased staff activity in LIBBI, the Library's new intranet. It is extremely helpful and user friendly for staff.

L06/31 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Contracts for the Supply of Library Collections Materials

Councillor Caranci asked that a paragraph be added to the report explaining the various factors affecting this particular type of collections RFP.

It was MOVED by Councillor Caranci and seconded by Mr. Griffith that contracts for the supply of Library Collections Materials for the total value of \$1,024,900 be awarded to the vendors as outlined:

Vendor	Anticipated Volume of Business (based on 2006 allocations)
Dr. Disc (Hamilton)	\$ 26,500
L'Atelier Grigorian	\$ 22,000
Library Bound	\$ 480,200
Library Services Centre	\$ 165,000
National Book Service	\$ 80,000
S&B Books	\$ 53,000
Stricker Books	\$ 10,000
Tinlids, Inc.	\$ 10,000
Whitehots, Inc	\$ 178,200
Total	\$1,024,900

CARRIED

Board members recognized the work of Beth Whitney and the Evaluation Team.

L06/31.1 Financial Update Report - 2007 Operating and Capital Budgets

At the March 29, 2006 meeting, the Board approved an operating budget request exceeding the City's Corporate Management Team's 2007 net budget target of 3.0% or less. It was suggested that public input and strong business case statements are needed to support this request.

The 2007 Capital Budget is based on life cycle renewal, growth and new initiatives and service improvements.

It was MOVED by Mr. Griffith and seconded by Ms. Thorpe that the Financial Update Report - 2007 Operating and Capital Budgets be received.

CARRIED

L06/31.2 Northeast London Library Branch

Ms. Becker provided an update on the new community centre for North London that includes a YMCA, Parks and Recreation Services, a Northeast Library branch and other potential community spaces. On June 12, 2006, City Council directed Civic Administration to enter into formal partnership negotiations with the London Public Library and the YMCA. There will be a cost sharing of design, construction and operation of the facility.

It was MOVED by Ms. Thorpe and seconded by Councillor Winninger that the report on the Northeast London Library Branch be received.

CARRIED

L06/31.3 Balanced Score Card: Quarterly Metrics Report

Ms. Becker provided the Board with an update on progress-to-date of the development of the Balanced Score Card Quarterly Metrics Report. In-library computer use is down somewhat due to home computer access of the catalogue.

It was MOVED by Ms. MacDonald and seconded by Ms. Thorpe that the report on Balanced Score Card: Quarterly Metrics Report be received.

CARRIED

L06/31.4 Trust Fund Update

\_\_\_\_\_ This report was prepared in response for more detail on the status of the Trust Funds, specifically the Central Library Reading Garden and the allocation of expenses to donations.

It was MOVED by Mr. Griffith and seconded by Ms. MacDonald that the Trust Fund Update report be received.

CARRIED

L06/31.5 Glanworth Branch Library

\_\_\_\_\_ Recently, an hours of service review was completed for all London Public Library branches to identify opportunities to confirm, reallocate, streamline or increase hours of service in order to effectively and efficiently meet the demand of Londoners and ensure appropriate levels of accessibility/relevance. Administration will prepare a summary report for the September Board meeting.

It was MOVED by Ms. Thorpe and seconded by Ms. MacDonald that the Library Board approve further due diligence and analysis to determine the feasibility of continuing to operate the Glanworth Branch Library. Factors that will be considered include:

1. Service / accessibility impact.
2. Library brand impact.
3. Political implications / media interest.
4. Budget implications – budget will need to be protected and reallocated to another branch to provide service.
5. Property implications – can the land be sold and the funds directed into library programs or initiatives that will significantly benefit Londoners, in alignment with our strategic plan?
6. Staffing impact.
7. External communications strategy.

\_\_\_\_\_ CARRIED

At 7:50 p.m., Councillor Winninger left the meeting.

L06/32 CONSENT ITEMS

\_\_\_\_\_ It was MOVED by Ms. Thorpe and seconded by Ms. MacDonald that the following consent item be approved:  
Friends of the London Public Library, May 2, 2006

CARRIED

L06/32.1 Authority for the Summer

It was MOVED by Ms. Thorpe and seconded by Mr. Griffith that the Executive Committee be authorized to take whatever action is necessary to carry out the work of the institution for the summer and to be ratified by the Board at its September meeting with the understanding that such authority does not supersede the calling of meetings of committees or of a special meeting of the Board if necessary.

\_\_\_\_\_ CARRIED

L06/32.2 Minister of Culture Visit

The Minister of Culture, Caroline Di Cocco, will be visiting the Central Library on July 5<sup>th</sup>, 2006. London Public Library will be recognized for the Youth Program Initiative (LOLLYPOP) funded through the 2006 Library Strategic Development Fund Grant. The Minister will also be announcing the allocation process for the 2007 Library Strategic Development Fund.

ON MOTION, the meeting adjourned at 7:55 p.m.

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Chair

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Secretary

