

## REGULAR MEETING

May 16, 2007

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 5:40 p.m. with the following present:

From the Board S. MacDonald (Chair), G. Barber, J. Colwell, J. Deslippe, J. Morgan, J. Tilley and D. Winninger;

Senior Management: A. Becker, S. Hubbard Krimmer, M. Mitchell and L. Sage;

Guests: Students from the Faculty of Media and Information Studies, University of Western Ontario; Ian Jeffreys, KPMG;

Minutes taken by: J. White.

APOLOGIES – N. Branscombe, J. Lubell

### L07/24 WELCOME

Ms. MacDonald welcomed the students from the Faculty of Media and Information Studies to the meeting.

DISCLOSURES OF INTEREST - none

### L07/25 CHANGES TO AND ADOPTION OF AGENDA

An additional item was added to the agenda regarding absences from Board meetings.

It was MOVED by Mr. Morgan and seconded by Mr. Colwell that the agenda be adopted as amended.

CARRIED

### L07/26 APPROVAL OF MINUTES

It was MOVED by Councillor Winninger and seconded by Controller Barber that the minutes of April 18, 2007 (L07/18-L07/23) be approved.

CARRIED

### L07/27 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

#### Internet Policy Project Plan

The purpose of this project is to review the balance of filtered and unfiltered computers in the Library to determine an appropriate balance.

A communiqué will be sent to key community stakeholders advising them of the project that is being undertaken to review the Internet Policy, which includes system-wide filtering practices.

It was MOVED by Mr. Colwell and seconded by Ms. Deslippe that the implementation of the Internet Policy Project Plan be approved.

CARRIED

L07/27.1 Update on Sustainability Project

The mission of the Sustainability Project is to analyze and assess London Public Library's organizational capacity to manage and provide library services through a 16-branch infrastructure in a cost effective and relevant manner while maintaining high-quality service standards and growing key metrics, such as attendance, circulation and cardholder base. Community Outreach activities, including a telephone survey and focus groups will commence soon to solicit input into community needs. Recommendations on how to optimize library service and maximize the customer experience will be presented to the Library Board in September, 2007.

It was MOVED by Councillor Winninger and seconded by Controller Barber that the Update on the Sustainability Project be received.

CARRIED

L07/27.2 Auditor's Report - 2006

Mr. Ian Jeffreys, Partner, KPMG, presented the 2006 Financial Statements and Audit Findings report to the Board. The audit went well and the Library received a clean audit report, with no reservations expressed. Mr. Jeffreys commended the Finance team on their dedication and good work.

It was MOVED by Controller Barber and seconded by Mr. Morgan that the 2006 Financial Statements and Audit Findings be received.

CARRIED

L07/27.3 Balanced Scorecard Report, 1<sup>st</sup> Quarter, 2007

First quarter Balanced Scorecard Metrics were presented to the Board. Ms. Mitchell highlighted the commentary section that includes 'actions' that Senior Team will take to resolve any negative variances.

Electronic transactions versus reference transactions were discussed along with the comment that database use is increasing. Ms. Mitchell was commended for her work on this report.

It was MOVED by Councillor Winninger and seconded by Mr. Colwell that the report on Balanced Scorecard, 1<sup>st</sup> Quarter, 2007 be received.

CARRIED

L07/27.4 Historic Sites Committee Strategic Plan

It was MOVED by Controller Barber and seconded by Ms. Tilley that the Historic Sites Strategic Plan, 2007-2010 be approved.

CARRIED

L07/27.5 Events of Interest to Library Board Members

It was MOVED by Ms. Tilley and seconded by Ms. Deslippe that the report on Events of Interest to Library Board Members be received.

CARRIED

L07/27.6 Absences from Board Meetings

It was MOVED by Councillor Winninger and seconded by Controller Barber that Ms. Branscombe's tenure on the Library Board be preserved even though three consecutive meetings have been missed. As per the Board Bylaws, it is critical for Ms. Branscombe to attend the June 20<sup>th</sup>, 2007 Board meeting.

CARRIED

ON MOTION, the meeting adjourned at 6:40 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary