

REGULAR MEETING

October 17, 2007

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 5:32 p.m. with the following present:

From the Board S. MacDonald (Chair), G. Barber, N. Branscombe, J. Colwell, J. Deslippe, J. Lubell, J. Morgan, J. Tilley and D. Winninger ;

Senior Management: A. Baker, A. Becker, S. Hubbard Krimmer, B. Jessop and M. Mitchell;

Guests: Students from the Faculty of Media and Information Studies, University of Western Ontario;

Minutes taken by: J. White.

APOLOGIES – none

L07/48 WELCOME

Ms. MacDonald welcomed students to the meeting.

DISCLOSURES OF INTEREST - none

L07/49 CHANGES TO AND ADOPTION OF AGENDA

An in-camera item was added to the agenda.

It was MOVED by Councillor Branscombe and seconded by Ms. Deslippe that the agenda be adopted as amended.

CARRIED

L07/50 APPROVAL OF MINUTES

Two amendments were made to the October 3, 2007 minutes: L07/46 – At 6:00 p.m., Councillor Winninger entered the meeting, and L07/47 – “Order” should be “Orser”.

It was MOVED by Ms. Lubell and seconded by Mr. Colwell that the minutes of September 19, 2007 (L07/37-L07/43.2) and October 3, 2007 (L07/44-L0747) be approved.

CARRIED

L07/51 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Budget 2008

Based on the Sustainability Business Case and the statistical analysis of activity within the Telefact Department, service is not required after 5 p.m. on weekdays or Saturdays. By re-allocating off-hour staff resources to other needs, this will allow Library Administration to reduce the 2008 Budget

request to 6.1% versus the 6.7% supported by the Library Board at its meeting of October 3rd, 2007.

It was MOVED by Ms. Lubell and seconded by Councillor Winninger that the revised 2008 Operating Budget submission with a 6.1% increase be submitted.

CARRIED

L07/51.1 Services and Operations Report – Central Library Service Model and Space Plan

The Central Service and Space Planning Team began their work in September, 2006 and identified the key service goals to be achieved. This report outlines how the new service and space model supports the Core Service outcomes of the Service Excellence Model. As well, highlights of the changes by floor were included for the information of Board members.

It was MOVED by Ms. Deslippe and seconded by Ms. Tilley that the report, Services and Operations – Central Library Service Model and Space Plan be received.

CARRIED

L07/51.2 Balanced Score Card Project, 2nd Quarter, 2007

BSC Metrics provides a quarterly measure of specific indicators that measure the progression to the successful achievement of the Library's Strategic Plan.

The new LPL website highlights a new suite of services and has received positive feedback. A marketing campaign is starting soon to attract new registrations and highlight services and the value of the London Public Library.

It was MOVED by Controller Barber and seconded by Councillor Branscombe that the report on Balanced Score Card Project, 2nd Quarter, 2007 be received.

CARRIED

L07/51.3 Masonville Capital Project

The Masonville Branch Library was built in 1995 and is undergoing a 'refresh' after 12 years of use. This includes fresh paint, flooring and furniture, new directional signage, revamped customer service areas, rearranged collections and shelving, a new Teen Annex and Discovery Place. There will be enhanced customer service including self check options.

It was MOVED by Ms. Lubell and seconded by Ms. Deslippe that the report, Masonville Capital Project be received.

CARRIED

L07/51.4 Northeast Community Centre and Public Library

The City, YMCA and the London Public Library have agreed to partner in the construction and operation of a new Northeast London Community Centre and Public Library facility. It is anticipated that the facility will open in 2011. A recommendation of the successful architect will be made to Board of Control on October 31, 2007.

It was MOVED by Councillor Winninger and seconded by Mr. Morgan that the report, Northeast Community Centre and Public Library be received.

CARRIED

L07/52 CONSENT ITEMS

The Friends Annual Booksale is October 19th, 20th and 21st at the Western Fairgrounds.

The Library has been shortlisted for an Ontario Library Service Award for Innovation for the youth services program, "Lollipop".

It was MOVED by and seconded by that the following consent items be received:

Events of Interest to Board Members
Press Clippings

CARRIED

L07/52.1 INQUIRY

Controller Barber indicated that Jim Fitzgerald, who formerly worked for the London Fire Department, has a collection of historic materials including many photographs. These have been housed and displayed in a number of places (including the Western Fair at one time). Library Administration will contact Mr. Fitzgerald for a preliminary discussion.

L07/52.2 Southern Ontario Library Service

Ms. Tilley reported that the next meeting of SOLS is November 3rd, 2007 from 10 a.m. to 1 p.m.

L07/52.3 Employee Recognition Luncheon

Mr. Morgan attended the annual Employee Recognition Luncheon on October 16th, 2007 celebrating those employees marking anniversaries from 10 to 35 years and expressed the Board's gratitude for their dedication and years of service.

It was MOVED by Mr. Morgan and seconded by Mr. Colwell that the meeting enter in camera session at 6:25 p.m..

At 6:40 p.m., the meeting re-convened.

L07/53

REPORT ON MATTERS FROM THE EXECUTIVE SESSION

The Board was advised that a request under Municipal Freedom of Information and Protection of Privacy Act was received.

ON MOTION, the meeting adjourned at 6:41 p.m.

Chair

Secretary