

REGULAR MEETING

January 22, 2009

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 5:41 p.m. with the following present:

From the Board D. Winninger (Chair), G. Barber, N. Branscombe, J. Colwell, S. MacDonald and J. Morgan;

Senior Management: S. Hubbard Krimmer, A. Baker and M. Mitchell;

Minutes taken by: J. White

APOLOGIES – Jan Lubell, Gloria Leckie, J. Tilley

DISCLOSURES OF INTEREST – none

L09/01 CHANGES TO AND ADOPTION OF AGENDA/APPROVAL OF IN-CAMERA AGENDA

Two additional items were added to the minutes.

Northeast Branch Library

Councillor Branscombe reported that Board of Control, as part of its deliberations on the capital budget, discussed the closing of the Northridge Branch Library when the new Northeast Branch is opened. Ms. Hubbard Krimmer explained the process that will be put in place to keep Northridge library users informed about progress on the new library and its value to them. A presentation on the new branch will be made at the February Board meeting.

L09/01.1 Inquiry from a Constituent

Councillor Branscombe reported that she received an inquiry from a constituent regarding the Library's budget. Ms. Hubbard Krimmer prepared a detailed response and this response will be distributed to Board members for their information.

It was MOVED by Mr. Morgan and seconded by Councillor Branscombe that the public agenda be adopted as amended.

CARRIED

It was MOVED by Mr. Morgan and seconded by Councillor Branscombe that the in-camera agenda be adopted.

CARRIED

L09/02 APPROVAL OF MINUTES

It was MOVED by Mr. Colwell and seconded by Controller Barber that the minutes of December 17, 2008 (L08/60-L08/68.3) be approved.

CARRIED

L09/03 BUSINESS ARISING FROM THE MINUTES - none

L09/04 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

LPL Computer Use Policy

It was clarified that this policy will be reviewed annually. The first review will be in January, 2010.

It was MOVED by Controller Barber and seconded by Mr. Colwell that the LPL Computer Use Policy be approved.

CARRIED

L09/04.1 Accessibility for Users with Disabilities Policy: Customer Service Standards

The purpose of the policy, Accessibility for Users with Disabilities: Customer Service Standards, is to ensure that the Library is compliant with the requirements of the Accessibility for Ontarians with Disabilities Act (AODA) and consistent with the City of London Accessible Customer Service Policy.

Assistive devices for people with visual disabilities were also discussed.

It was MOVED by Councillor Branscombe and seconded by Ms. MacDonald that the Accessibility for Users with Disabilities Policy: Customer Service Standards (Appendix 1) be approved.

CARRIED

L09/04.2 LPL Procurement Policy: Assumptions and Guiding Principles

Ms. Hubbard Krimmer will contact the Chief Administrative Officer at the City of London to provide clarification on the procurement of local goods and services.

It was MOVED by Councillor Branscombe and seconded by Mr. Morgan that the LPL Procurement Policy - Assumptions and Guiding Principles be approved, and further that;

Administration will draft a recommended policy and processes for the March 26, 2009 Board meeting.

CARRIED

L09/04.3 Downtown Master Plan Draft Terms of Reference: Library Submission

London City Council asked for comments on the Draft Terms of Reference for the Proposed Downtown Master Plan. Library Administration prepared comments to be submitted by January 9, 2009.

It was MOVED by Ms. MacDonald and seconded by Mr. Morgan that the report, Downtown Master Plan Draft Terms of Reference: Library Submission, be received.

CARRIED

L09/04.4 Kipps Lane Community Needs and Baseline Survey

Board members appreciated the update from the Beacock Branch Library area and asked that a monthly presentation be made by Branch Supervisors starting in March, 2009.

It was MOVED by Mr. Colwell and seconded by Controller Barber that the report, Kipps Lane Community Needs and Baseline Survey, be received.

CARRIED

L09/04.5 Tender – Cleaning of Branch and Central Libraries

It was MOVED by Ms. MacDonald and seconded by Mr. Colwell that the report, Tender – Cleaning of Branch and Central Libraries, be deferred.

CARRIED

L09/05 CONSENT ITEMS

Ms. Nurse highlighted two upcoming events at LPL – FUN-tastic Community Celebration of Family Literacy on January 31st and Londoners Slip “Out of Character” on February 10th.

As a follow up from the December Board meeting, Ms. Hubbard Krimmer has started the advocacy process regarding the Employment Ontario Transformation. Meetings have been held with City Administration and Khalil Ramal, MPP. She has also consulted with David Allen at FOPL and Ken Roberts at CLA. A document will be created that outlines the library’s involvement.

It was MOVED by Councillor Branscombe and seconded by Mr. Colwell that the following consent items be received:

Events of Interest to Library Board Members
Press Clippings
Draft Agenda for February meeting
Friends Budget Presentation to Board of Control, January 13, 2009
Letter to Grant Hopcroft regarding Employment Ontario Transformation (January 21, 2009)

CARRIED

Councillor Branscombe left the meeting at 6:35 p.m.

At 6:36 p.m., the Board entered in-camera session. The meeting resumed at 8:05 p.m.

L09/06 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Councillor Winner reported that legal and personnel matters were discussed which will remain confidential.

ON MOTION, the meeting adjourned 8:07 p.m.

Chair

Secretary