

REGULAR MEETING

June 25, 2009

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room, Central Library 5:35 p.m. with the following present:

From the Board: D. Winninger (Chair), G. Barber, J. Colwell, J. Lubell, G. Leckie , J. Morgan and J. Tilley (later);

Senior Management: S. Hubbard Krimmer, A. Baker, N. Collister, B. Jessop, B. Kinchlea, C. Nurse, A. Thompson, T. Travers, T. Wilkes and M. Wilkinson;

Other Staff: H. Heathcote;

Guests: S. O'Neill, M. Queale, C. Sprovieri, C. Sullivan;

Minutes taken by: J. White

APOLOGIES - N. Branscombe and S. MacDonald.

DISCLOSURES OF INTEREST - none

L09/35 CHANGES TO AND ADOPTION OF AGENDA/APPROVAL OF IN-CAMERA AGENDA

Report 7(l) from the public agenda was moved into in-camera session.

It was MOVED by Ms. Leckie and seconded by Ms. Lubell that the public agenda be adopted as amended.

CARRIED

It was MOVED by Ms. Leckie and seconded by Ms. Lubell that the in-camera agenda be adopted as amended.

CARRIED

L09/36 APPROVAL OF MINUTES

It was MOVED by Controller Barber and seconded by Mr. Colwell that the minutes of May 26, 2009 (L09/28-L09/35) be approved as amended.

CARRIED

L09/37 BUSINESS ARISING FROM THE MINUTES – none

L09/38 DELEGATIONS AND PRESENTATIONS

Friends of the London Public Library – Donation

Ms. Sprovieri introduced Suzanne O'Neill, Mike Queale and Connie Sullivan. She also thanked Controller Barber and Ms. Mitchell for their contribution to Friends. A cheque for \$39,200 was presented to the Library Board.

It was MOVED by Controller Barber and seconded by Ms. Lubell that the donation of \$39,200 from the Friends of the London Public Library be allocated as outlined in Appendix 1 of the report, Friends of the London Public Library Donation.

CARRIED

L09/39 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

LPL Report to the Community

Ms. Hubbard Krimmer reported that the conceptual work on the LPL Report to the Community has been completed and that a full report will be brought to the September 22nd, 2009 Board meeting.

It was MOVED by Ms. Lubell and seconded by Controller Barber that the LPL Report to the community will be presented at the September 22<sup>nd</sup>, 2009 Board meeting.

CARRIED

L09/39.1 Service Excellence: Reference, Referral and Reader's Services: Status Report

Ms. Wilkinson and Ms. Heathcote highlighted information to Board members on the Library's Service Delivery Stream: Reference, Referral and Readers' Services (3Rs).

It was MOVED by Controller Barber and seconded by Ms. Leckie that the report, Services Excellence: Reference, Referral and Reader's Services: Status Report, be received.

CARRIED

L09/39.2 LPL Training Cycle

Ms. Kinchlea provided information to Board members on staff training currently underway.

It was MOVED by Mr. Morgan and seconded by Controller Barber that the report, LPL Training Cycle, be received.

CARRIED

L09/39.3 2010 Capital Budget – Branch Facilities Life Cycle Renewal and Growth

Background information was provided about capital renewal and growth needs for LPL Branch Facilities.

It was MOVED by Controller Barber and seconded by Ms. Leckie that the report, 2010 Capital Budget – Branch Facilities Life Cycle Renewal and Growth, be received.

CARRIED

L09/39.4 2010 LPL Operating Budget

Ms. Hubbard Krimmer reported that the City of London Operating budget target for LPL is a 0% increase. There will be an opportunity to bring forward a budget impact statement to Board of Control. There was consensus from Board members to maintain existing staffing levels.

Discussion also included tangible capital asset compliance, harmonized sales tax, and fundraising dollars for value-added services.

Wording will be clarified in the Guiding Principles for the 2010 LPL Operating Budget. There was consensus from Board members to maintain existing staffing levels, if possible.

The impact statement will be provided to Board members. There is also the possibility of a summer Board meeting being scheduled in late July or early August.

It was MOVED by Controller Barber and seconded by Ms. Leckie that:

- The revised Guiding Principles for the 2010 LPL Operating Budget development be approved as amended;
- The Library Board provide direction to Administration in the drafting of the 2010 LPL Operating Budget based on background information previously provided to the Board and on the target set by the City of London; and
- Administration report back to the Library Board on the strategies/scenarios required to manage cost increases and high service utilization levels;
- Administration prepare an impact statement relating to 0%.

CARRIED

L09/39.5 Records Management Policy

It was MOVED by Mr. Morgan and seconded by Mr. Colwell that the LPL Records Management Policy as found in Appendix 1 of report, Records Management Policy, be approved.

CARRIED

L09/39.6 Public Art Policy: Assumptions and Guiding Principles

It was MOVED by Controller Barber and seconded by Ms. Lubell that the Public Art Policy: Assumptions and Guiding Principles be approved by the Library Board. Following this approval, staff will draft a recommended policy to bring to the Board for approval at its meeting of September 2009.

CARRIED

L09/39.7 Library Terrace Renovation

A letter of thanks will be written to the London Downtown Business Association for their generous donation of \$4,000 towards the Library Terrace renovation.

It was MOVED by Ms. Leckie and seconded by Controller Barber that the report, Library Terrace Renovation, be received.

CARRIED

L09/39.8 Summer Authority

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the Executive Committee be authorized to take whatever action is necessary to carry out the work of the institution for the summer and to be ratified by the Board at its September meeting with the understanding that such authority does not supersede the calling of meetings of committees or of a special meeting of the Board if necessary.

CARRIED

L09/40 CONSENT ITEMS

Ms. Nurse highlighted the TD Summer Reading Program for children ages 2-12 to motivate and encourage them to keep reading over the summer months.

It was suggested that press clippings be sent to Board members as links (if possible).

At 6:45 p.m., Ms. Tilley entered the meeting.

It was MOVED by Mr. Colwell and Controller Barber seconded by that the following consent items be received:

Events of Interest to Library Board Members

Press Clippings

Draft Agenda - September 22, 2009

Historic Sites Minutes – April 1, 2009

Letter from Minister Meilleur regarding the proposed accessible employment standard. (May 26, 2009)

CARRIED

At 6:50 p.m., the meeting entered in-camera session and at 6:54 p.m., the meeting resumed.

L09/41

REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Councillor Winner reported that a personnel matter was discussed which will remain confidential.

ON MOTION, the meeting adjourned at 6:55 p.m.

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Chair

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Secretary