

DRAFT LIBRARY BOARD 2009 ANNUAL AGENDA (Updated September 3, 2009)

	January	February	March	April	May	June	August	September	October	November	December
<p>Policy Development Review & Revision:</p> <p>Governance & Means Policies</p>	<p>Procurement Guiding Principles</p> <p>AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued</p> <p>Computer Use Draft Policy</p>	<p>Records Management Guiding Principles</p>		<p>Procurement Draft Policy</p>		<p>Records Management Policy</p> <p>Public Art Policy – Assumptions & Guiding Principles</p>		<p>Confidentiality of Personal Information Policy – Guiding Principles</p>	<p>Governance Policy Review: (G 1 – G 5)</p> <p>Annual Review: G1 = Ends Policy G2 = Board-CEO Linkage G3 = Executive Limitations G4 = Governance Processes G5 = Delegations & Public Participation</p> <p>2009 Accessibility Plan</p> <p>Friends – Constitution Bylaw Change</p>	<p>LPL Internet Service Policy</p> <p>Means Policies Review: M1 = Intellectual Freedom M2 = Authority for the Summer M3 = Diversity M4 = Friends of LPL M5 = Race Relations Policy M6 = Financial Management for Fund Development M7 = Accessibility for Users with Disabilities: Customer Services Standards</p> <p>Public Services Means Policy: Draft Policy</p>	<p>Means Policies Review: Charter of Library Use: Code of Conduct Unattended Children Computer Use Policy Internet Policy</p>
<p>Planning: Vision, Mission, Strategic Plan</p>	<p>Update on Strategic Plan BSC Projects</p>		<p>2008 Balanced Scorecard (BSC) Report</p>		<p>1st quarter 2009 BSC Metrics</p> <p>Library Settlement Project: Implementation Update</p> <p>Serving</p>			<p>Update on Strategic Plan BSC Projects</p> <p>2nd Quarter 2009 BSC Metrics</p>	<p>Strategic Plan – Guiding Principles & Assumptions</p> <p>Strategic Plan: Serving Vulnerable Populations Project: Actions</p>	<p>Strategic Plan: Carson</p> <p>3rd Quarter 2009 BSC</p>	<p>Digital Assets Management: Actions</p>

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					Vulnerable Populations Project				Strategic Plan: Volunteer Services Strategy		
LPL Service Excellence Model		Feature Locations: Beacock, Masonville, Sherwood	Child & Youth Network Feature Location: Central Library – 2 nd Flr	Feature Locations: Pond Mills, Jalna	Feature Location: Central Library – 3 rd Floor including London Room	Service Excellence – Reference, Referral & Readers' Services – Status Report Practicalities		Feature Location - Telefact Collections Service Delivery Stream	Feature Location: Westmount Report on Summer Reading Program, Libro Road Show	Feature Locations: Byron, Glanworth, Lambeth Technology Service delivery Stream	Feature Location: Landon Literacy Service: READ Program
Community Engagement/ Events	Family Literacy Day, January 31, 2009	Black History Month – Opening Events & Closing Gala	March Break, March 16-21	April 3 "Books Good Enough 2 Eat" Event, April 3, 2009 Volunteer Appreciation Week April/May Groundbreaking Northeast Community Centre, YMCA & Library (Date tbd) Historic Sites Committee Plaques to recognized two newspapers published in London		TD Summer Reading Club Launch, June 20 LPL Annual Report to the Community – verbal Friends of LPL – Donation		Community Engagement Report: Faculty of Information & Media Studies Friends of the Library AGM Count Me In Community Challenge Ontario Public Library Week	Community Engagement Report Northeast Branch – Service Transition Plan Ontario Public Library Week Friends of the Library Booksale, October 23-25 Retirees Tea, October 1 Employee Recognition Luncheon, October 20 th Imagine Campaign Launch Pandemic Planning	A Book for Every Child Campaign Staff Development Day, November 27	Volunteer Appreciation Day – Friends of the Library/Early December (date tbd)

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Finance				2008 Audited Statements 2010 Capital & Operating Budget Guiding Principles City of London Service Based Budget Model Infrastructure Stimulus Fund Tangible Capital Asset (TCA)	2010-2014 Service Based Budget Plan 2010 Capital Budget – Integrated Library System Business Case 2010 Operating Budget – Collections Sustainability Business Case Financial Update – Statements to April 30 th , 2009 Fund Development Report – Imagine Campaign	2010 Operating Budget 2010 Capital Budget: Branch Facilities Life Cycle Renewal & Growth Library Terrace Renovation	2010 Operating Budget 2010 Capital Budget with Forecasts 2011-2019 ERC – Service Agreement Extension Northridge Branch Library	Financial Statements to August 31	2010 Budget – City Format/ Revisions after FP&P approval Fund Development Strategy with Milestones & Priorities Update on Tangible Capital Assets	Review of Expenditures re: Year-end projections	Budget Year End including Collections Encumbrance
Procurement		Cleaning RFP	Security RFP					Landon Roof Replacement (approved under summer business)			
Legal: Existing and New Legislation	Annual reporting to IPC of information requests	AODA:Customer Services Standards* Policies to be brought forward as provincial standards issued							Glanworth – building accessibility		
Board Development		MFIPPA Training	Child & Youth Network		Leveraging Technology – IT Presentation SOLS Trustee – Update		Symposium Public Libraries 2020			Registration for OLA 2010 (Feb 24-27)	