Title of Policy: **Friends of the London Public Library**
Policy Type: **Means Policy**

PURPOSE:

The purpose of this policy is to establish the conditions under which the Friends of the London Public Library is established and operate.

DEFINITIONS

“Friends” means Friends of the London Public Library
“Library Board” means London Public Library Board

POLICY STATEMENT

1. The Friends may only be established and exists with the approval of the London Public Library Board.

2. The organization, purposes, executive, membership, and operations of Friends are governed by the Bylaws of the Friends, as approved by the Library Board:
   (a) all amendments and changes to the constitution and bylaws are subject to Library Board approval.

3. The relationship between the Friends and the London Public Library is:
   (a) the Library Board is responsible for library policy, planning, goal setting, and operations
   (b) the Friends supports and furthers the objectives of the London Public Library Board through its activities and projects.
   (c) The Friends will be task-oriented, with tasks related to particular projects, fund-raising activities, or special situations.

4. The purposes of the Friends are:
   (a) To promote and publicize library services in the community,
   (b) To advocate for the library at local levels of government,
   (c) To recruit members, and
   (d) To fund-raise.

5. All fund-raising and other projects of the Friends, including volunteer activities require the prior approval of the Library Chief Executive Officer or designate.

6. The Library Board is not obligated to carry forward suggestions, recommendations or proposals of the Friends.
7. One Library Board member and the Chief Executive Officer or designate will sit on the Executive Committee of the Friends as non-voting members.

8. Specific fund-raising projects of the Friends will focus on non-core service enhancements and other items that are not addressed in the Library's operating budget.

9. Friends’ volunteers will be trained and managed according to guidelines established in consultation with Library Administration.

10. The Friends, through the Board representative, will report to the Library Board on a regular basis.

11. The Chief Executive Officer will determine an appropriate level of resource support to the Friends, including:
   (a) staff support as advisors, resource personnel, or other appropriate role for specific Friends projects,
   (b) library facilities and resource support (including office space, photocopying, furniture and equipment, etc.).

12. The Library Board shall not be liable for debts or obligations of the Friends except by prior agreement.

INQUIRIES
Chief Executive Officer