



**REPORT TO THE LIBRARY BOARD**  
**MEETING DATE: Wednesday, November 21, 2007**

Session:	Public Session
Subject:	Board Delegation Policy
Prepared By:	Svetlana MacDonald, Nancy Branscombe & Anne Becker
Presented By:	Svetlana MacDonald & Nancy Branscombe
Purpose of Report:	For Decision: Approval <input checked="" type="checkbox"/>

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**Recommendation**

It is recommended that this report be received and the recommendation be approved by the Library Board of London Public Library.

**Issue / Opportunity**

London Public Library is committed to listening to the needs, expectations and concerns of library users, members of the community and other stakeholders. We welcome their input in shaping our policies, programs and services.

The Library Board has an existing delegation process that is quite vague and outdated and does not provide appropriate guidelines for delegations to be heard by the Library Board. In order to effectively accommodate public input, the current policy was reviewed and updated. Benchmarking was undertaken to review Delegation Policies of other public institutions (see Appendix 1) and to identify best practices. A policy was drafted and updated by the committee and the final draft is before the board for approval by the full Library Board.

## APPENDIX 1

### **Delegation Policy Review: Benchmarking Links**

London District Catholic School Board

<http://www.ldcsb.on.ca/boardroom/B-3-14-Public-Participation-Bd-Mtgs.pdf>

Thames Valley District School Board – review whole package ... procedures at the back of PDF.

<http://www.tvdsb.on.ca/public/PDFdocs/presenterspackage.pdf>

City of London

<http://www.london.ca/council/accesscc.htm>

Halifax Public Library

<http://www.halifaxpubliclibraries.ca/policies/del-pol.html>

Waterloo Public Library

[http://www.wpl.ca/site/about/expansion\\_be\\_heard.asp](http://www.wpl.ca/site/about/expansion_be_heard.asp)

Toronto Police Services Board

[http://www.tpsb.ca/V/Making\\_a\\_Deputation/](http://www.tpsb.ca/V/Making_a_Deputation/)

City of Toronto

[http://www.toronto.ca/city\\_council/deputation.htm](http://www.toronto.ca/city_council/deputation.htm)