

REGULAR MEETING

June 18, 2008

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 5:30 p.m. with the following present:

From the Board D. Winninger (Chair), G. Barber, N. Branscombe, J. Colwell, J. Deslippe, S. MacDonald (later), J. Morgan and J. Tilley;

Senior Management: S. Hubbard Krimmer, A. Baker, N. Collister, M. Mitchell, L. Sage, T. Travers, M. Wilkinson;

Other Staff: C. Doyle;

Guests: P. Griffith, H. McPhail, S. Trosow, Student from the Faculty of Information and Media Studies, U.W.O.;

Minutes taken by: J. White

In the absence of Ms. MacDonald, Councillor Winninger chaired the meeting.

APOLOGIES – Jan Lubell

DISCLOSURES OF INTEREST – none

L08/30 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Ms. Deslippe and seconded by Councillor Branscombe that the agenda be adopted.

CARRIED

L08/31 APPROVAL OF MINUTES

Two amendments were made to the May 21, 2008 minutes:

L08/26 – delete last bullet point under "Next Steps"

L08/27.4 – MOVED by Councillor Branscombe and seconded by Ms. Tilley

It was MOVED by Councillor Branscombe and seconded by Mr. Morgan that the minutes of May 21, 2008 (L08/24-L08/29.1) be approved as amended.

CARRIED

BUSINESS ARISING FROM THE MINUTES - none

L08/32 DELEGATIONS

Sam Trosow

Mr. Trosow addressed the Board on the issue of LPL's Internet Filtering Policy. He asked that the Board defer the actual review of this project until more information has been received.

Councillor Branscombe queried Mr. Trosow on how a third party evaluation could be done. Mr. Trosow responded that there are staff at U.W.O. who have expertise in retrieval systems and that the Library Board and Administration could set terms of reference for a random sampling.

At 7:00 p.m., Ms MacDonald entered the meeting.

Ms. Hubbard Krimmer advised the Board that the Library has been dealing with the issue of filtering since 1999 and that each time the review has included due consideration of intellectual freedom, laws governing access to and communication of intellectual content, the library's vision, mission and value promise to the community, and the service excellence model. Each of these aspects needs to be considered individually and in concert in order to ensure balance in providing Internet service in a public library environment. As well due diligence must be undertaken regarding the policy, service delivery and processes.

Ms Hubbard Krimmer recommended that Library Staff review the *Public Computer Use and Internet Access Policy* and practices giving consideration to recommendations received by delegation and correspondence and obtaining counsel regarding legal due diligence, and report back to the Library Board in October 2008.

It was clarified that Library staff would make adjustments if the demand for unfiltered machines increases.

L08/33.1 Public Computer Use and Internet Access Policy Update

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the report, Public Computer Use and Internet Access Policy Update, be received.

CARRIED

Opposed: Councillor Branscombe, Controller Barber

It was MOVED by Councillor Branscombe and seconded by Controller Barber that:

- An update on Public Computer Use and Internet Access Policy be provided at the October 15, 2008 meeting to include information about open source filtering, resource and cost requirements and 3<sup>rd</sup> party evaluation
- Legal advice be sought based regarding concerns expressed at the Board meeting along with comments contained in correspondence received
- Due diligence be assured relating to relating to intellectual freedom, laws governing access to and communication of intellectual content, the library's value promise, and the service excellence model.

CARRIED

Correspondence on this issue was received from:

Email from Bill Irwin, June 16, 2008

Email from Peter Griffith, Former LPL Board Trustee, June 17, 2008

Email from David Fewer, Staff Counsel, Canadian Internet Policy and Public Interest Clinic, June 17, 2008

Letter from Hayley McPhail, June 18, 2008

L08/33 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Background Information Re: Possible Bylaw Amendment Regarding Breaking a Tie Vote During Election of Officers (see 9A)

It was determined that the section of the Board Bylaws regarding the annual meeting was not clear in terms of process and did not provide a resolution for a tie vote. Ms. Mitchell and Mr. Morgan worked to clarify this process and recommended Option #2 and incorporating the wording directly into section 4.3 of the Board Bylaws. A notice of motion is required at this meeting for approval at the September meeting.

It was MOVED by Mr. Morgan and seconded by Controller Barber that the report, Background Information Re: Possible Bylaw Amendment Regarding Breaking a Tie Vote During Election of Officers (see 9A), be received.

CARRIED

L08/33.2 Balanced Score Card Report, 1<sup>st</sup> Quarter 2008

The Balanced Score Card Report for the 1<sup>st</sup> quarter of 2008 was distributed for the information of Board members. Ms. Mitchell clarified that under "Electronic Database Usage", Encore is still in the staff training phase.

Generally, there is a drop in the fourth quarter because the 2<sup>nd</sup> half of December is a slower time because of the holiday season.

It was MOVED by Controller Barber and seconded by Councillor Branscombe that the report, Balanced Score Card, 1<sup>st</sup> Quarter 2008, be received.

CARRIED

L08/33.3 Financial Update – 2009 Operating and Capital Budgets

The Library has projected that a 3.2% increase would be required in 2009. On April 28, 2008, Board of Control approved this budget target in principle.

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the report, Financial Update – 2009 Operating and Capital Budgets, be received.

CARRIED

L08/33.4 Fund Development Report: Imagine Campaign

Ms. Sage provided information to Board members on the 2008 Imagine Campaign. The final campaign total was \$69,607.70, short of the \$100,000 target. She also highlighted other fundraising events such as Books Good Enough 2 Eat.

Other discussion included the need for updated fund development software, planned giving, and a fund development strategy clearly identifying costs.

It was MOVED by Mr. Colwell and seconded by Controller Barber that the report, Fund Development Report: Imagine Campaign, be received.

CARRIED

L08/33.5 River Project: Exercise in Community Engagement

Ms. Wilkinson and Ms. Doyle provided information on the River Project. In 2006, a staff team met to explore the theme "Creative City, Creative Library". Local artists became involved in this project and there was an exhibition in the spring of 2008, along with the publication of a book about the Thames River. London Public Library received 520 copies of the book and by June 4, all copies were sold. Proceeds from the sale of the book totalled \$9,600 and funds remained with the Library.

Board members commended Library staff on the success of this project.

It was MOVED by Ms. MacDonald and seconded by Controller Barber that the report, River Project: Exercise in Community Engagement, be received.

CARRIED

L08/33.6 Summer Authority

It was MOVED by Councillor Branscombe and seconded by Mr. Colwell that the Executive Committee be authorized to take whatever action is necessary to carry out the work of the institution for the summer and to be ratified by the Board at its September meeting with the understanding that such authority does not supersede the calling of meetings of committees or of a special meeting of the Board if necessary.

CARRIED

L08/34 CONSENT ITEMS

It was MOVED by Controller Barber and seconded by Mr. Colwell that the following consent items be received:

Events of Interest to Library Board Members  
Press Clippings  
Draft Agenda for September meeting  
Letter of thanks from Anne Becker  
Public Pictures, Private Homes – London's Lending Library of Canadian Art (1942-1975)

CARRIED

L08/35 NOTICE OF MOTION

Bylaw Amendment Regarding Breaking a Tie Vote During Election of Officers (see 9A)

Mr. Morgan will move or cause to be moved at the September 17, 2008 Board meeting that the current Library Board Bylaw, section 4.3 be amended to read:

Nominations shall be closed by motion made and seconded. If only one person has been nominated that person shall be declared elected. If more than one person has been nominated the Chair shall be elected by secret ballot. The member receiving a majority of the votes cast shall be declared elected by the CEO/Secretary Treasurer but the count shall not be disclosed. Should no member receive a clear majority the CEO/Secretary Treasurer shall

so declare and balloting shall proceed until a Chair is elected or after three consecutive ties, the names of the members nominated shall be placed in a container and one name shall be drawn, who shall be declared elected.

L08/36 INQUIRIES AND OTHER BUSINESS

askON

Controller Barber commented favourably on the askON feature on the Library website.

L08/36.1 Use of Plastic Water Bottles

In an attempt to conserve, it was suggested that ice water be served in jugs at upcoming Board meetings.

L08/36.2 Library Board – Educational Day Away

A day away will be scheduled for Board members to review the governance policy, roles and accountabilities, MFIPPA guidelines, ongoing opportunities for Board training and also have a brainstorming session. A date in September or October will be selected.

At 7:23 p.m., the Board entered in-camera session and at 8:30 p.m. the meeting re-convened.

L08/37 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Councillor Winninger reported that a confidential personnel matter was discussed.

ON MOTION, the meeting adjourned at 8:31 p.m.

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Chair

\_\_\_\_\_  
Secretary