

REGULAR MEETING

February 20, 2008

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 5:35 p.m. with the following present:

From the Board S. MacDonald G. Barber, J. Deslippe, N. Branscombe, J. Colwell, J. Lubell, J. Morgan, J. Tilley and D. Winninger;

Senior Management: A. Baker, A. Becker, S. Hubbard Krimmer, M. Mitchell, L. Sage;

Minutes taken by: J. White.

APOLOGIES – none

DISCLOSURES OF INTEREST – none

L08/07 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Councillor Branscombe and seconded by Ms. Tilley that the agenda be adopted as amended.

CARRIED

L08/08 APPROVAL OF MINUTES

The following amendments were made to the minutes:

L08/05.2 – water “monument” should be amended to read water “feature”

L08/05.5 – October 3, 2008 meeting should be amended to read “October 3, 2007”

It was MOVED by Ms. Tilley and seconded by Councillor Branscombe that the minutes of January 16, 2008 (L08/01-L08/06) be approved as amended.

CARRIED

L08/09 BUSINESS ARISING FROM THE MINUTES - none

L08/10 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Fund Development Update

In late 2006, a new Fund Development Strategy was completed and approved by the Library Board. In 2007, the focus of the strategy was on the re-engineering of the annual campaign, identifying sponsorships and developing a special events strategy that will demonstrate positive return on investment.

The audited statements will include a Trust Fund statement, available at the April Board meeting.

Board members discussed the funding shortfall for the Rotary Reading Garden. Administration will prepare a report for the April Board meeting outlining a strategy to reduce the reading garden deficit. It was suggested that a percentage of every fundraised dollar be put towards the garden.

Other comments included involvement of the CEO/Board members/volunteers in stewardship and a suggestion to include targets and actual to-date figures in future reports. As well foundations, stock bequests and the need for a policy on spending out of a gift over a certain amount were discussed.

It was MOVED by Ms. Tilley and seconded by Mr. Colwell that the report on LPL Fund Development be received.

CARRIED

L08/10.1 2008 BSC Project Priorities

The 2008 Project Priorities have been identified in direct alignment with the Library's strategic plan.

There was discussion regarding specific branch locations such as Carson and Pond Mills where community engagement is being increased. As part of future Board departmental updates, further information will be brought forward to the Board.

It was MOVED by Councillor Winninger and seconded by Ms. Lubell that the 2008 BSC Project Priorities be approved and the report be received.

CARRIED

L08/10.2 Human Resources and Organizational Effectiveness Update

Ms. Baker outlined key projects initiated by the Human Resources and Organization Effectiveness Department in 2007. Highlights include the creation of eight new core competencies and how to root them in the culture; coaching training to the supervisory team; and the implementation of a new performance management process.

It was MOVED by Controller Barber and seconded by Ms. Deslippe that the update on Human Resources and Organization Effectiveness be received.

CARRIED

L08/10.3 Library Development Charges (DC) Review 2008: Capital Project Submissions

To comply with provincial legislation, the City undertakes a review of development charges in order to ensure that the capital projects to be funded reflect the forecasted level of population growth and development in the City.

Approval of this report does not preclude the Board adding other projects to the next five-year capital plan.

At 6:30 p.m., Controller Barber left the meeting.

It was MOVED by Councillor Branscombe and seconded by Ms. Lubell that the following projects be included in the 2008 CD Review and in the 2009 capital budget submission:

LSA 7 (Masonville/Northridge) (Northeast Branch) 2009
LSA 13 (Pond Mills) 2012
LSA 12 (Sherwood/Northwest) 2017

CARRIED

L08/10.4 Balanced Scorecard Report, Fourth Quarter, 2007

The 4th quarter BSC was reviewed. Results were very positive. Ms. Mitchell reported that in-person visits continue to remain strong in spite of increased website usage. The electronic database usage metric is below forecast, however this is expected to increase once the Encore software is introduced on the LPL catalogue.

It was MOVED by Mr. Colwell and seconded by Ms. Lubell that the report, Balanced Scorecard Report, Fourth Quarter, 2007 be received.

CARRIED

L08/11 CONSENT ITEMS

It was MOVED by Councillor Branscombe and seconded by Ms. Tilley that the following consent items be received:

Events of Interest to Board Members
Press Clippings
Draft Agenda for March Meeting

CARRIED

The Board asked that a letter be sent to Delilah Deane Cummings congratulating her on the leadership role that she has played with the London Reads initiative, which promotes Canadian authors, the joy of reading and the importance of literacy.

ON MOTION, the meeting adjourned at 6:45 p.m.

Chair

Secretary