

REGULAR MEETING

September 17, 2008

The regular meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room at 5:35 p.m. with the following present:

From the Board S. MacDonald (Chair), G. Barber (later), N. Branscombe, J. Colwell, J. Lubell, J. Morgan (later), J. Tilley and D. Winninger (later);

Senior Management: S. Hubbard Krimmer, A. Baker, B. Jessop, M. Mitchell, C. Nurse, A. Thompson;

Guests: Carmen Sprovieri and students from the Faculty of Information and Media Studies, U.W.O.;

Minutes taken by: J. White

APOLOGIES – none

DISCLOSURES OF INTEREST – none

L08/38 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Ms. Lubell and seconded by Councillor Branscombe that the agenda be adopted.

CARRIED

L08/39 APPROVAL OF MINUTES

At 5:40 p.m., Controller Barber, Mr. Morgan and Councillor Winninger entered the meeting.

The June 18, 2008 meeting should reflect a start time of 5:30 p.m.

It was MOVED by Councillor Branscombe and seconded by Mr. Morgan that the minutes of June 18, 2008 (L08/30-L08/37) be approved as amended.

CARRIED

L08/40 Motion of Which Notice Has Been Given

Ms. Mitchell will clarify the motion regarding the Bylaw amendment regarding the Election of Officers.

It was MOVED by Controller Barber and seconded by Mr. Morgan that the Motion of Which Notice Has Been Given regarding the Bylaw amendment to the Election of Officers be deferred to the October Board meeting.

CARRIED

BUSINESS ARISING FROM THE MINUTES - none

L08/41 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Ontario Public Library Week Celebrations

Ms. Thompson provided Board members with information on Ontario Public Library Week Celebrations. The theme this year is "Discover your World through your Library". She highlighted programs being held during the week of October 19th, 2008 and identified opportunities for participation by Board members.

It was MOVED by Councillor Branscombe and seconded by Ms. Lubell that the report, Ontario Public Library Week Celebrations, be received.

CARRIED

L08/41.1 London Public Library Strategic Plan Status

Ms. Hubbard Krimmer provided information on the full review and analysis of the existing Strategic Plan by determining the status of the plan, identifying key priorities and actions required to fulfil the plan's direction and establishing a foundation upon which to build the next multi-year library strategic plan. The current Strategic Plan will be extended to 2010 in order to fulfil the existing Plan's direction.

It was MOVED Mr. Colwell and seconded by Councillor Winninger that the report, London Public Library Strategic Plan Status, be received and that the 2008-2009 Balanced Scorecard (BSC) Project Priorities be approved.

CARRIED

L08/41.2 Board Trustee Position Description

Ms. Hubbard Krimmer reported that there are a total of 14 applicants including new and previous applications from 2006. Applications will go to Board of Control on September 24, 2008 and they will either recommend an appointment for approval or set up an interview process.

It was MOVED by Ms. Tilley and seconded by Mr. Colwell that the report, Board Trustee Position Description, be received.

CARRIED

L08/41.3 Delegations and Public Participation Policy

Input will be sought from community groups and those who had requested delegation status at past Board meetings to validate the conceptual direction and to provide specific input on the draft policy.

A statement should be included in the FAQ sheet that "at any time, the public is welcome to send written concerns to the Library Board."

It was MOVED by Mr. Colwell and seconded by Ms. Lubell that the draft London Public Library Delegations and Public Participation Policy (Appendix 1) be approved in principle and that the LPL Ad Hoc Delegation Policy Committee seek broader community input for the policy upon this approval.

CARRIED

L08/41.4 Balanced Score Card Report, 2nd Quarter 2008

It was MOVED by Ms. Tilley and seconded by Councillor Branscombe that the report, Balanced Score Card Report, 2nd Quarter 2008, be received.

CARRIED

L08/41.5 Financial Update – Financial Statements to August 31, 2008

Ms. Jessop provided information on the Financial Statements to August 31, 2008. Availability of financial information and the timing of Board meetings was discussed.

It was MOVED by Councillor Branscombe and seconded by Controller Barber that the report, Financial Update – Financial Statements to August 31, 2008, be received.

CARRIED

L08/41.6 Financial Update - 2009 LPL Operating and Capital Budget

Ms. Jessop provided the Board with an update on the status of the 2009 LPL Operating and Capital Budgets. As well, the 2009 Budget timetable was distributed for the information of members.

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the report, Financial Update – 2009 LPL Operating and Capital Budget, be received.

CARRIED

L08/41.7 Financial Update – Tangible Capital Assets

Ms. Jessop provided the Board with an update on the status of the LPL transition to Tangible Capital Asset Accounting in accordance with Public Sector Accounting Board (PSAB) requirements. KPMG has reviewed the Library's Tangible Capital Asset draft policy which will be presented to the Board later in the fall. It was clarified that PSAB does require disclosure on the nature of works of art held by the library, although it is not necessary to place a monetary value on them.

The amortization of library collections was discussed.

It was MOVED by Councillor Branscombe and seconded by Controller Barber that the report, Financial Update – Tangible Capital Assets, was received.

CARRIED

At 7:10 p.m., Ms. Tilley left the meeting.

L08/41.8 Ratification of Summer Business

It was MOVED by Councillor Branscombe and seconded Councillor Winninger by that the London Public Library Board recognize the ongoing contributions of the Friends of the London Public Library on the occasion of their 15th anniversary with the installation of a plaque on the Community Leadership Wall in the Central Branch.

CARRIED

L08/42 CONSENT ITEMS

It was MOVED by Councillor Branscombe and seconded by Mr. Colwell that the following consent items be received:

Events of Interest to Library Board Members

Press Clippings

LIS Scholars at Work – Samuel E. Trosow

Letter of resignation from the London Public Library Board from Jo Deslippe (July 23, 2008)

Letter to Mayor Anne Marie DeCicco regarding Blackout Challenge on August 14, 2008.

Draft Agenda for October meeting

Thank you note from Jerry Colwell (not distributed).

CARRIED

L08/43 NOTICE OF MOTION

Councillor Branscombe advised that she will move or cause to be moved at the October 15th, 2008 Board Meeting that under the Library Board Bylaw - Section 4.7 Notification of Meetings that:

Notices of regular meetings shall be in writing or by email and shall be mailed or delivered to the address of each member one week prior to the meeting.

At 7:15 p.m., the Board entered in-camera session and at 8:02 p.m. the meeting re-convened.

L08/44 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Councillor Winner reported that a confidential litigation and personnel matter was discussed.

ON MOTION, the meeting adjourned at 8:03 p.m.

Chair

Secretary