

LONDON PUBLIC LIBRARY POLICY

Title of Policy: Authority for the Summer

Policy Type: Board Governance

Policy No: G-06

Effective Date: September 27, 2018

Review: September 2022

PURPOSE:

The purpose of this policy is to ensure workflow continuity of the London Public Library Board (Library Board) during the summer months.

DEFINITIONS:

“**Summer Business**” means any decisions taken under authority of this policy during the months of July, August and September, up to the September Library Board meeting.

POLICY STATEMENT:

It is London Public Library policy that:

- The Chief Executive Officer and Chief Librarian (CEO) in consultation with the Library Board Chair and/or Vice Chair, is authorized to take action and carry out the work of the institution for the summer;
- Summer business will be ratified by the Library Board at its regular meeting held in September or at a meeting in August, if such a meeting is called; and
- Such authority does not supersede the calling of meetings of committees or of a special meeting of the Library Board if necessary.

BACKGROUND:

INQUIRIES:

CEO & Chief Librarian

KEYWORDS:

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RELATED DOCUMENTS:

DOCUMENT CONTROL:

Issued: February 21, 2007
Reviewed: June 23, 2011 (L11/49.2)
Reviewed: June 14, 2012 (L1240.3)
Reviewed: June 27, 2013 (L13/36.1)
Reviewed: June 26, 2014 (L14/36.6)
Reviewed: November 20, 2014 (L14/66)
Reviewed: September 27, 2018 (L18/43.1)