

REGULAR MEETING

December 15, 2011

A meeting of the London Public Library Board was held on the above date in the Friends of the London Public Library Board Room, Central Library at 6:00 p.m. with the following present:

From the Board: J. Morgan (Chair), M. Brown, J. Colwell, G. Leckie, J. Lubell, T. Nugent and D. Vachon;

Senior Management: S. Hubbard Krimmer, A. Baker, N. Collister, E. Hobin, B. Kinchlea, M. Mitchell, A. Thompson, K. Travers, T. Travers and M. Wilkinson;

Other Staff: C. Doyle; D. McCord

Guests: Kathryn Goodhue, Board Members and Staff from Chatham Kent Public Library;

Minutes taken by: J. White.

APOLOGIES - Councillor Branscombe, Mr. Courtice

L11/93 WELCOME

Ms. Hubbard Krimmer welcomed Kathryn Goodhue, CEO of from Chatham Kent Public Library.

DISCLOSURES OF INTEREST – none

L11/94 ELECTION OF OFFICERS

Chair, 2012

Ms. Hubbard Krimmer called for nominations for 2012 Chair.

Mr. Morgan was nominated by Ms. Leckie

It was MOVED by Councillor Brown and seconded by Ms. Lubell that nominations be closed.

CARRIED

Mr. Morgan was acclaimed Chair, 2012.

L06/94.1 Vice Chair, 2012

Mr. Morgan called for nominations for 2012 Vice Chair.

Ms. Leckie was nominated by Mr. Colwell.

It was MOVED by Councillor Brown and seconded by Ms. Lubell that nominations be closed.

CARRIED

Ms. Leckie was acclaimed Vice Chair, 2012.

L06/94.2 Third Member of Executive Committee, 2012

Ms. Lubell advised Board members that she will not be continuing on the Executive Committee in 2012.

Mr. Morgan called for nominations for 2012 Third Member of the Executive Committee.

Mr. Colwell was nominated by Ms. Lubell

It was MOVED by Councillor Brown and seconded by Ms. Lubell that nominations be closed.

CARRIED

Mr. Colwell was acclaimed the third member of the Executive Committee.

L11/95 CHAIRPERSON'S REMARKS

Mr. Morgan stated that the Library Board has had a successful year dealing with some very challenging issues.

L11/96 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Ms. Vachon and seconded by Mr. Colwell that the agenda be adopted as amended.

CARRIED

L11/97 APPROVAL OF MINUTES

It was MOVED by Ms. Leckie and seconded by Ms. Lubell that the minutes of November 24, 2011 (L11/83-L11/92) be approved.

CARRIED

L11/98 BUSINESS ARISING FROM THE MINUTES - none

L11/99 DELEGATIONS AND PRESENTATIONS

At 6:10 p.m, Councillor Brown left the meeting.

Mr. Sinclair was absent.

It was MOVED by Ms. Lubell and seconded by Ms. Leckie that the correspondence from Mr. Sinclair dated November 30th, 2011 be

received and that a letter be sent to Mr. Sinclair acknowledging his correspondence.

CARRIED

L11/100 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Glanworth Branch Library Task Team Progress Report

At 6:12 p.m., Councillor Brown re-entered the meeting.

A progress report was provided to the Board in November. A community consultation meeting was held on December 12, 2011 where the Task Team provided updated information to the community.

Work to-date includes the finalization of LPL Guidelines for gifts-in-kind, investigation of sources of funding and development of a building program.

It was MOVED by Councillor Brown and seconded by Mr. Colwell that the progress report on the Glanworth Branch Library Task Team be approved.

CARRIED

It was MOVED by Ms. Leckie and seconded by Councillor Brown that Administration submit proposed alternatives and Action Plans to the Board on February 23, 2012.

CARRIED

L11/100.1 Service Reports: Strategic Plan: Inclusive and Accessible: Seniors – Progress Report

Ms. Collister provided information on the service strategy and plan for seniors. The Project Team has completed the research phase. Next steps include a staff visioning day scheduled for January, 2012, community focus groups and a final plan and recommendations by Spring, 2012.

It was MOVED by Ms. Leckie and seconded by Councillor Brown that the report on Inclusive and Accessible: Seniors, be received.

CARRIED

L11/100.2 Service Report: Services to Newcomers and Library Settlement Partnership

Ms. Thompson provided information on services to newcomers as well as the Library Settlement Partnership. London Public Library staff will

continue to collaborate with the LSP service partners and community agencies to explore opportunities that will benefit the newcomer community.

It was MOVED by Mr. Colwell and seconded by Ms. Lubell that the report, Services to Newcomers and Library Settlement Partnership be received.

CARRIED

L11/100.3 2011 Year End Budget Recommendation

It was MOVED by Ms. Lubell and seconded by Councillor Brown that a contribution of up to \$300,000 be made to the Collections Encumbrance Fund.

CARRIED

L11/100.4 LPL 2012 Operating Budget

It was MOVED by Ms. Lubell and seconded by Ms. Leckie that the Library Board receive the attached 2012 London Public Library Operating Budget document, in City of London format.

CARRIED

L11/100.5 Policy Review: Access to Information and Protection of Privacy

It was MOVED by Mr. Colwell and seconded by Ms. Leckie that the Access to Information and Protection of Privacy Policy be approved as part of its cyclical review process.

CARRIED

L11/100.6 Policy Review: Health and Safety Commitment Statement – Annual Review

It was MOVED by Ms. Lubell and seconded by Ms. Vachon that the Health and Safety Commitment Statement be approved as part of its cyclical review process and that this report be received.

CARRIED

L11/100.7 Internet Bandwidth and Wireless Network Report: Additional Information

At the November 24th, 2011 Board meeting, Administration was asked to provide additional information on the wireless network, patron authentication and how the service will be managed for early 2012.

At 6:42 p.m, Councillor Brown left the meeting

It was MOVED by Ms. Nugent and seconded by Ms. Leckie that the report Internet Bandwidth and Wireless Network Additional Information be received.

CARRIED

L11/100.8 Internet Service Policy: Statement of User Responsibility

At the November 24th, 2011 Board meeting, Administration was asked to examine alternate ways to provide a stronger statement of user responsibility in the Internet Services Policy, Section #3, User Responsibilities.

In order to clarify and reinforce the responsibilities of users, within the legal context, an additional change in language to Section 3 is proposed.

It was MOVED by Mr. Colwell and seconded by Ms. Nugent that a change in language in Section #3 of the Internet Service Policy be approved as follows:

Users are responsible for determining the legality of any sites they access. Users are subject to federal, provincial and municipal legislation regulating Internet use and must not use the Internet for illegal purposes including copyright violation, obscenity, child pornography, sedition and the incitement of hate. For example, the *Criminal Code of Canada* prohibits possession, public exhibition and the exposure to public view of child pornography and obscenity (which is defined as the undue exploitation of sex, or of sex and any one or more of the following subjects, namely crime, horror, cruelty and violence). The use of the Library's Internet services for these and any other illegal purposes is prohibited.

CARRIED

It was MOVED by Ms. Nugent and seconded by Mr. Colwell that a change in language in Section #3 of the Internet Service Policy be approved as follows:

Users are required to respect the rights of others when accessing Internet sites in library space. Users must be aware that computers and other devices are being used in public areas shared by people of all ages and sensibilities. Some content is age inappropriate for children. Some content may be offensive, objectionable and/or intimidating to other Library patrons and/or staff.

CARRIED

Opposed: Ms. Leckie and Mr. Morgan

L11/100.09 Internet Service Policy: "Extreme Adult" Filtering Category

At 7 p.m., Mr. Morgan relinquished the Chair to Ms. Leckie.

It was MOVED by Mr. Morgan and seconded by Mr. Colwell that Administration be directed to block access to URLs which depict or promote extreme, dangerous or disturbing behaviours or activities such as intense violence, torture and mutilation on

computers being filtered in accordance with the LPL Internet Service Policy.

Computers specifically designated for use by children and/or teens, such as Homework Centres;

Computers in spaces specifically designed for use by children and/or teens;

Computers designated for specific functions, such as the Employment Resource Centre computers; and

Computers filtered in cases in which all other methods of due diligence regarding the reasonable protection of children/teens cannot be achieved.

CARRIED

At 7:01 p.m., Mr. Morgan assumed the Chair.

L11/100.10 Fund Development Strategic Initiative

The final report will be available at the February 23rd, 2012 Board meeting.

It was MOVED by Mr. Colwell and seconded by Ms. Lubell that the verbal report on the Fund Development Strategic Initiative be received.

CARRIED

L11/100.11 Hours of Service Closures – 2012

It was MOVED by Ms. Leckie and seconded by Ms. Lubell that the following London Public Library (LPL) Hours of Service Closures be approved for the period of January to December 2012:

Monday, February 20 – Family Day

Friday, April 6 – Good Friday

Monday, April 9 – Easter Monday

Monday, May 21 – Victoria Day

Sunday, July 1 – Canada Day (All libraries will be closed on Monday, July 2)

Monday, August 6 – Civic Holiday

Monday, September 3 – Labour Day

Monday, October 8 – Thanksgiving

Monday, December 24 - close 12:30 p.m. – Christmas Eve (Central only location open)

Tuesday, December 25 – Christmas Day (closed)

Wednesday, December 26 – Boxing Day (closed)

Monday, December 31- close 12:30 p.m. - New Year's Eve (Central only location open)

Tuesday, January 1, 2013 – New Year’s Day (closed)

It is recommended that the following LPL “Sunday Service” Hours of Service be approved, subject to budget: Sunday, January 8 to Sunday, May 6, 2012 (except Sunday, February 19 and April 8, 2012).

It is recommended that the following LPL “Sunday Service” Hours of Service be approved in principle, subject to budget: Sunday, October 14 to Sunday, November 25, 2012 (Sunday Service would commence again on Sunday, January 6, 2013.)

CARRIED

L11/100.12 Board Meeting Schedule – 2012

There was discussion regarding a December board meeting date. If there is a need for an additional board meeting in 2012, the December meeting will be eliminated. For 2013, a December meeting will not be scheduled.

It was MOVED by Ms. Leckie and seconded by Ms Lubell that the Board Meeting Schedule for 2012 be approved as follows:

Public Session @ 5:30 p.m. (unless other noted)	
1. Thursday, February 23, 2012	6:00 p.m.
2. Thursday, March 22, 2012	
3. Thursday, April 26, 2012	
4. Thursday, May 24, 2012	East London Branch
5. Thursday, June 14, 2012	
6. Thursday, August 9, 2012	
7. Thursday, September 27, 2012	
8. Thursday, October 25, 2012	Stoney Creek Branch
9. Thursday, November 22, 2012	
10. Thursday, December 13, 2012	

CARRIED

L11/100.13 Committee Appointments - 2012

It was MOVED by Mr. Colwell and seconded by Ms. Leckie that the following Committee Appointments – 2012 be approved as follows:

FRIENDS OF THE LIBRARY:	Board Member: Donna Vachon Staff: Margaret Mitchell Meets the first Tuesday of every month.
HISTORIC SITES COMMITTEE:	Board Member: Scott Courtice Hilary Bates Neary, Gina Barber, Anne McKillop, Michael Murphy, Jennifer Nelson, Cliff Oliver, Jonathan Vance and Jason Jordan Staff: Margaret Mitchell, Arthur McClelland Meets 5 times per year – February 8 th , April 11 th , June 6 th , October 3 rd and December 5 th
MUSEUM LONDON:	Board Member: Josh Morgan Meets the last Wednesday of each month excluding July and December.
THAMES TRUSTEE COUNCIL: (part of Southern Ontario Library Service)	Board Member: Gloria Leckie All public library boards are requested to appoint a representative to its area Council. Meets twice per year, April and October.
WESTERN FAIR ASSOCIATION:	Board Members: Scott Courtice & Josh Morgan Meets twice per year, has voting privileges at the Fall AGM, may serve on WFA committees. The Library is included as Partner organization in the Civic category. Up to two members may be appointed.

CARRIED

L11/101 CONSENT ITEMS

It was MOVED by Ms. Leckie and seconded by Ms. Vachon that the following consent items be received:

Events of Interest to Library Board Members
Draft Agenda – February 23, 2012
Historic Sites Committee Minutes, October 19, 2011

Ontario Works in the Community Strategy East London, Finance and Administration Committee, November 30, 2011.

Email from a concerned citizen regarding viewing of extreme violence images. (November 28, 2011)

Letter from B. Mercier, Committee Secretary, Community and Neighbourhoods Committee regarding Glanworth Branch Library. (November 22, 2011)

Letter from C. Saunders, City Clerk regarding the Diversity Task Force. (November 22, 2011)

Letter from Dean and Janet Denton regarding the proposed location of Ontario Works at the East London Branch Library. (November 30, 2011)

CARRIED

L11/102 INQUIRIES AND OTHER BUSINESS

Stoney Creek Branch Library

Ms. Hubbard Krimmer announced that the target of LEED Gold status for the Stoney Creek Community Centre, YMCA and Library has been achieved. Board members congratulated Mr. Wellhauser, Mr. Wilkes, Ms. Collister and Mr. Travers for their work on this project.

L11/103 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

ON MOTION, the meeting adjourned at 7:30 p.m.

Chair

Secretary