

INAUGURAL MEETING

December 16, 2010

A meeting of the London Public Library Board was held on the above date at the Beacock Branch Library at 5:35 p.m. with the following present:

From the Board: J. Morgan (Chair), Councillor Branscombe (later), Councillor Brown, S. Courtice, Jan Lubell, and G. Leckie;

Senior Management: S. Hubbard Krimmer, A. Baker, N. Collister, M. Mitchell, C. Nurse, A. Thompson, M. Wilkinson and T. Travers;

Other Staff: J. Brandl, M. Forte, H. Heathcote, R. Patterson, K. Riewald, B. Rhoden, B. Whitney;

Guests: G. Barber, S. MacDonald, J. Tilley and D. Wwinner;

Minutes taken by: J. White.

APOLOGIES - Councillor Swan

DISCLOSURES OF INTEREST – none

L10/85 WELCOME - Ms. Hubbard Krimmer welcomed everyone to the meeting.

L10/86 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Mr. Courtice and seconded by Ms. Leckie that the public and in-camera agendas be adopted.

CARRIED

L06/87 LIBRARY BOARD APPOINTMENTS – December 1, 2010 to November 30, 2014

From City Council: Councillor Nancy Branscombe
Councillor Matt Brown
Councillor Joe Swan

By City Council: Scott Courtice
Gloria Leckie
Jan Lubell
Josh Morgan

Recommended by the Thames Valley District School Board: Pending

Recommended by the London District Catholic School Board: Pending

L06/88 ELECTION OF OFFICERS

Chair, 2011

Ms. Hubbard Krimmer called for nominations for 2011 Chair.

Mr. Morgan was nominated by Ms. Lubell.

It was MOVED by Mr. Courtice and seconded by Councillor Brown that nominations be closed.

CARRIED

Mr. Morgan was acclaimed Chair, 2011.

L06/88.1 Vice Chair, 2011

Mr. Morgan called for nominations for 2011 Vice Chair.

Ms. Leckie was nominated by Ms. Lubell

It was MOVED by Ms. Lubell and seconded by Mr. Courtice that nominations be closed.

CARRIED

Ms. Leckie was acclaimed Vice Chair, 2011.

L06/88.2 Third Member of Executive Committee

As past Chair, Ms. Lubell will be the Third Member of the Executive Committee.

At 5:45 p.m., Councillor Branscombe entered the meeting.

L06/88.3 Chairperson's Remarks

As outgoing Chair, Ms. Lubell thanked the Library Board and LPL Senior staff.

Outgoing Board members, Joanne Tilley, Svetlana MacDonald, Gina Barber and David Winninger, were presented with a token of appreciation from the Library Board. Mr. Colwell was unable to attend the meeting.

As incoming Chair, Mr. Morgan appreciated the guidance and leadership of Library Board members. He also commended the LPL Senior staff for their assistance.

L10/89 APPROVAL OF MINUTES

It was MOVED by Ms. Lubell and seconded by Mr. Morgan that the minutes of November 25, 2010 (L10/76-L1084) be approved.
CARRIED

L10/90 BUSINESS ARISING FROM THE MINUTES - none

L10/91 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Strategic Plan – Year One Annual Plan

A summary of the 2010-2013 Strategic Plan, highlighting Year One initiative was presented to the Board.

It was MOVED by Mr. Courtice and seconded by Ms. Lubell that the Strategic Plan – Year One Annual Plan be approved.
CARRIED

L10/91.1 2010 Year End Budget Recommendation

A transfer to the Collections Encumbrance Fund is necessary in order to accommodate timing differences between the ordering and receipt of collections materials over the fiscal year end.

It was MOVED by Ms. Lubell and seconded by Councillor Branscombe that consistent with previous year-end practice, a contribution of up to \$400,000 be made to the Collections Encumbrance Fund.

CARRIED

L10/91.2 Health and Safety Commitment Statement – Annual Review

It was MOVED by Councillor Brown and seconded by Ms. Leckie that the Health and Safety Commitment Statement – Annual Review be approved.

CARRIED

L10/91.3 Hours of Service Closures – 2011

It was MOVED by Ms. Lubell and seconded by Mr. Courtice that the following London Public Library (LPL) Hours of Service Closures be approved for the period of January to December 2011:

Monday, February 21 – Family Day
Friday, April 22nd – Good Friday
Monday, April 25th – Easter Monday
Monday, May 23rd – Victoria Day
Friday, July 1st – Canada Day
Monday, August 1st – Civic Holiday
Monday, September 5th – Labour Day
Monday, October 10th – Thanksgiving
Saturday, December 24th - close 12:30 p.m. – Christmas Eve
All locations, except Glanworth, open 9:00 a.m. – 12:30 p.m.
Sunday, December 25th – Christmas Day (closed)
Monday, December 26th – Boxing Day (closed)
Tuesday, December 27th - CLOSED
Saturday, December 31st- close 12:30 p.m. - New Year's Eve
All locations, except Glanworth, open 9:00 a.m. – 12:30 p.m.
Sunday, January 1st, 2012 – New Year's Day (closed)
Monday, January 2nd, 2012 - CLOSED

And that the following LPL “Sunday Service” Hours of Service be approved, subject to budget: Sunday, January 9th to Sunday, May 1st, 2011 (except Sunday, February 20th and April 24th, 2011).

And, finally that the following LPL “Sunday Service” Hours of Service be approved in principle, subject to budget: Sunday, October 16th to Sunday, November 27th. (Sunday Service would commence again on Sunday, January 8th, 2012.)

CARRIED

L10/91.4 Board Meeting Schedule – 2011

It was MOVED by Councillor Brown and seconded by Ms. Leckie that the Board Meeting Schedule – 2011 be approved as follows:

Public Session @ 5:30 p.m.	
1. Thursday, January 27, 2011	
2. Thursday, February 24, 2011	Ontario Library Association February 2-5, 2011 Metro Toronto Convention Centre
3. Thursday, March 24, 2011	
4. Thursday, April 28, 2011	Location: Stoney Creek Branch Library
5. Thursday, May 19, 2011	
6. Thursday, June 23, 2011	Location: Faculty of Information and Media Studies, U.W.O.
7. Thursday, September 22, 2011	
8. Thursday, October 27, 2011	Location: Westmount Branch Library
9. Thursday, November 24, 2011	
10. Thursday, December 15, 2011	

CARRIED

L10/91.5 Committee Appointments – 2011

It was MOVED by Councillor Brown and seconded by Mr. Courtice that the following Committee appointments be approved with the exception of Friends of the Library and Historic Sites Committee which will be deferred until the January 27th, 2011 meeting of the Library Board.

FRIENDS OF THE LIBRARY:	Board Member: Vacant Staff: Margaret Mitchell Meets the first Tuesday of every month. No meeting January, 2011.
HISTORIC SITES COMMITTEE:	Board Member: Vacant Hilary Bates Neary, Gary Kerhoulas, John Lutman, Ann McKillop, Michael Murphy, Cliff Oliver, Jonathan Vance, Jason Jordan Staff: Margaret Mitchell, Arthur McClelland Meets 5 times per year.
THAMES TRUSTEE COUNCIL: (part of Southern Ontario Library Service)	Board Member: Gloria Leckie All public library boards are requested to appoint a representative to its area Council. Meets twice per year, April and October.
WESTERN FAIR ASSOCIATION:	Board Members: Josh Morgan & Scott Courtice Western Fair Association (Member) Meets twice per year, has voting privileges at the Fall AGM, may serve on WFA committees. The Library is included as Partner organization in the Civic category. Up to two members may be appointed.

CARRIED

L10/91.6 Ontario Library Association Conference, February 2-5, 2010

If Board members are interested in attending the OLA Conference, please advise Jan White.

It was MOVED by Councillor Branscombe and seconded by Mr. Courtice that the information on the Ontario Library Association Conference, February 2-5, 2010, be received.

CARRIED

L10/91.7 LPL 2011 Operating Budget

Ms. Hubbard Krimmer reported that meetings have been held with Civic administration regarding the budget target of 4.3% which includes inflationary increases, OMERS, a contribution to the LPL Sick Leave Reserve and additional operating costs for the new Stoney Creek Branch

A special Board meeting will be held on January 13, 2011 to discuss the 2011 budget.

It was MOVED by Ms. Lubell and seconded by Councillor Branscombe that the 2011 London Public Library Operating Budget document in City of London format be received.

CARRIED

L10/92 CONSENT ITEMS

It was MOVED by Mr. Courtice and seconded by Ms. Lubell that the following consent items be received:

Events of Interest to Library Board Members
Draft Agenda – January 27th, 2011

CARRIED

L10/93 INQUIRIES AND OTHER BUSINESS

Ms. Baker reported that the LPL Employees United Way campaign raised \$12,029,10 this year.

At 6:50 p.m., the Board entered in-camera session. The meeting resumed at 7:00 p.m.

L10/94 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Mr. Morgan reported that in-camera minutes were approved which will remain confidential.

ON MOTION, the meeting adjourned at 7:01 p.m.

Chair

Secretary