

REGULAR MEETING

January 27, 2011

A meeting of the London Public Library Board was held on the above date in the Friends of the Library Board Room, Central Library at 5:35 p.m. with the following present:

- From the Board: J. Morgan (Chair), Councillor Branscombe, Councillor Brown, (later), S. Courtice, G. Leckie, J. Lubell, T. Nugent and D. Vachon;
- Senior Management: S. Hubbard Krimmer, A. Baker, N. Collister, B. Kinchlea, B. Jessop, M. Mitchell, A. Thompson, T. Travers, M. Wilkinson;
- Other Staff: J. Brandl, R. Verhulst;
- Guests: C. Sprovieri, L. Carey, D. Lowry and C. Sullivan, Friends of the London Public Library;
- Minutes taken by: J. White.

APOLOGIES - Councillor Swan

WELCOME – Mr. Morgan welcomed students from the Faculty of Information and Media Studies at U.W.O.

DISCLOSURES OF INTEREST – none

L11/09 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Mr. Courtice and seconded by Councillor Branscombe that the public and in-camera agendas be adopted.

CARRIED

L11/10 APPROVAL OF MINUTES

It was MOVED by Councillor Branscombe and seconded by Ms. Lubell that the minutes of January 13, 2011 (L11/01-L11/08) be approved.

CARRIED

L11/11 BUSINESS ARISING FROM THE MINUTES – none

L11/12

DELEGATIONS AND PRESENTATIONS

Friends of the London Public Library – Donation

Ms. Sprovieri introduced Deb Lowry, Vice President; Connie Sullivan, Past President, and Len Carey, Newsletters and Communications. She presented a cheque to the Library Board for \$70,000 for value-added services. This donation represents the work of hundreds of volunteers who support the London Public Library. Mr. Morgan thanked Friends of the Library for their generous contribution,

At 5:40 p.m., Councillor Brown entered the meeting.

It was MOVED by Mr. Courtice and seconded by Councillor Brown that the donation of \$70,000 from the Friends of the London Public Library be allocated as outlined below:

Book Club in a Bag	\$ 4,000
TD Summer Reading Club	\$ 7,000
R.E.A.D.	\$ 1,000
Summer Students to Support Literacy Programs	\$16,000
French Literacy Summer READ Program.	\$ 7,000
Rotary Reading Garden/ Branch Garden Support	\$15,000
London Room Digitization Project	\$20,000

CARRIED

L11/12.1

Prevention of Workplace Violence/Harrassment Training

Ms. Kinchlea provided this mandatory training for Library Board members.

It was MOVED by Councillor Branscombe and seconded by Ms. Leckie that information provided during the Prevention of Workplace Violence/Harrassment Training be received.

CARRIED

L11/13

REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Child and Youth Network: Update

Ms. Brandl explained that the London Public Library has been a member of the Child and Youth Network (CYN) since its inception in the spring of 2007. The CYN has grown to over 140 organizations dedicated to doing what is best for children, youth and families in London.

The CYN has four priorities: ending poverty, leading the nation in increasing healthy eating and healthy physical activity, making literacy a way of life, and creating a family-centred service system.

Ms. Hubbard Krimmer acknowledged the work done by Julie Brandl on this initiative.

It was MOVED by Councillor Branscombe and seconded by Mr. Courtice that the Child and Youth Network Update be received.

CARRIED

L11/13.1 2011 Budget

Based on decisions at the Library Board Meeting of January 13, 2011, the following list of actions that the Library would need to take to reduce its operating budget by \$190,000 (\$200,000 with Sunday Service annualized) was submitted to City Council on January 20, 2011:

- Utilities cost reduction - \$40,000
- Vacancy management - \$45,000
- Elimination of "Sunday Service" - \$30,000 (\$40,000 annualized)
- Close Glanworth Branch - \$10,000
- Reduce collections budget - \$50,000
- Salaries – management wage freeze - \$15,000

The Library Board discussed the decision making process regarding the suite of library services LPL offers to our community. These potential actions have been put forward for the purpose of the re-examination and possible reduction of the 2011 Operating Budget appropriation request to the City of London; at the same time, the Library Board, by virtue of its mandate under the Public Libraries Act, has independent decision making powers regarding the suite of library services it offers to the community and will need to make final decisions once its appropriation has been determined.

At 6:40 p.m., Councillor Branscombe left the meeting.

Councillor Brown shared budget reduction information from a recent City Council meeting. A public consultation process is also in place.

In response to a query, Ms. Hubbard Krimmer provided information on LPL's Strategic Priorities and explained the effect of potential cuts to collections, Sunday Service and Glanworth Branch.

At 7:00 p.m., Ms. Nugent left the meeting.

It was MOVED by Mr. Courtice and seconded by Ms. Lubell that should London Public Library be given the necessary funding, the most critical services to sustain, in priority order would be:

1. Collections
2. Sunday service
3. Glanworth

And further, that the Executive Committee be empowered to prepare a letter to City Council outlining these potential reductions.

CARRIED

L11/13.2 LPL Infrastructure Stimulus Fund Supported Capital Projects: Update

Consistent with the City of London funding strategy, LPL would receive the \$100,000 per annum contribution to RC3540 – Library Facility Renewal Plan for the years 2009 – 2012. As part of its longer term capital plan, LPL also projected needs for 2013 and beyond based on future facility renewal timelines, i.e. life cycle maintenance. Therefore, as part of its recommendation to the City of London, LPL indicated that its previous request of \$100,000 per annum for the years 2013 through 2019 would still be required as the funding would address future needs that cannot be addressed at this time.

The contribution of projects towards achieving improved accessibility and/or energy management was considered in setting priorities. Priority was given to projects at four locations (Beacock, Byron, Landon and Westmount) addressing building envelope elements (such as roofs, exterior walls, cladding: brick/stonework/siding, etc.), exterior hard surfaces (such as sidewalks, parking lots) and interior structural and built items.

At this time, planned roof work at Landon along with a large portion of the work at Westmount, including exterior brickwork and a garbage enclosure, has been completed; and the work at Beacock and Byron was tendered in November 2010 and is currently underway.

It was MOVED by Ms. Leckie and seconded by Ms. Lubell that the LPL Infrastructure Stimulus Fund Supported Capital Projects: Update.

CARRIED

L11/13.3 Committee Appointments – 2011

It was MOVED by Councillor Brown and seconded by Ms. Leckie that the following be approved:

FRIENDS OF THE LIBRARY:	Board Member: Donna Vachon Staff: Margaret Mitchell Meets the first Tuesday of every month.
HISTORIC SITES COMMITTEE:	Board Member: Scott Courtice Hilary Bates Neary, John Lutman, Ann McKillop, Michael Murphy, Cliff Oliver, Jonathan Vance, Jason Jordan Staff: Margaret Mitchell, Arthur McClelland Meets 5 times per year.
THAMES TRUSTEE COUNCIL: (part of Southern Ontario Library Service)	Board Member: Gloria Leckie All public library boards are requested to appoint a representative to its area Council. Meets twice per year, April and October.
WESTERN FAIR ASSOCIATION:	Board Members: Scott Courtice & Josh Morgan Meets twice per year, has voting privileges at the Fall AGM, may serve on WFA committees. The Library is included as Partner organization in the Civic category. Up to two members may be appointed.

CARRIED

L11/14 CONSENT ITEMS

It was MOVED by Councillor Brown and seconded by Ms. Lubell that the following consent items be received:

Events of Interest to Library Board Members
Draft Agenda – March 24, 2011
Glanworth Branch Library
London Public Library 2011 Operating Budget – City Appropriation Request

CARRIED

L11/15 INQUIRIES AND OTHER BUSINESS

The Stoney Creek Branch Library opening was held on January 15, 2011.

On behalf of the Library Board, Mr. Morgan extended thanks to the Senior Team for all the work done on the 2011 budget.

At 7:49 p.m., the Board entered in-camera session. At 7:51 p.m., the meeting resumed.

L11/16 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

Mr. Morgan reported that minutes were approved at the in-camera session.

ON MOTION, the meeting adjourned at 7:52 p.m.

Chair

Secretary