

REGULAR MEETING

October 28, 2010

A meeting of the London Public Library Board was held on the above date in the Friends of the Library Board Room, Central Library at 5:30 p.m. with the following present:

From the Board: J. Lubell (Chair), J. Colwell, G. Leckie, S. MacDonald, J. Morgan, J. Tilley and Councillor Winninger;

Senior Management: S. Hubbard Krimmer, A. Baker, B. Jessop, M. Mitchell, C. Nurse, A. Thompson and M. Wilkinson;

Other Staff: J. Brandl, D. Deane Cummings;

Guests: Students from the Faculty of Information and Media Studies, U.W.O , C. Sprovieri;

Minutes taken by: J. White.

APOLOGIES - Controller Barber, Councillor Branscombe

DISCLOSURES OF INTEREST – none

L10/67 WELCOME - Ms. Lubell welcomed students from the Faculty of Information and Media Studies at U.W.O. to the meeting.

L10/68 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the public agenda be adopted.

CARRIED

L10/69 APPROVAL OF MINUTES

It was MOVED by Mr. Colwell and seconded by Mr. Morgan that the minutes of September 23, 2010 (L10/58-L10/66) be approved.

CARRIED

L10/70 BUSINESS ARISING FROM THE MINUTES - none

L10/71 DELEGATIONS AND PRESENTATIONS - none

L10/72

REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

Strategic Plan 2010 to 2013

The new Strategic Plan 2010 to 2013 was distributed to Board members. Ms. Lubell congratulated Ms. Nurse and the Marketing and Communications staff on the publication of the Plan.

This Plan will be posted on the LPL website with both a graphical and text version available. As well, it will be sent out to various community partners and municipal and provincial government representatives.

The Strategic Initiatives for Year One will be brought back to the Board as part of the annual goals and objectives process.

It was MOVED by Ms. MacDonald and seconded by Mr. Morgan that the Strategic Plan, 2010 to 2013 be received.

CARRIED

L10/72.1

Monetary Charges Policy

Guiding principles were previously approved at the September 23rd Board meeting. This Schedule of Monetary Charges was prepared, drawing together charges for lending services, meeting room rentals, printing and programs. Changes include: DVD fines reduction from \$2 to \$1 per day, and video loan periods will be extended from 7 to 21 days.

It was MOVED by Ms. Leckie and seconded by Councillor Winninger that the Monetary Charges Policy (F-F-01) as presented in Appendix A, effective December 1, 2010, be approved.

CARRIED

L10/72.2

Policy Review

A query was made regarding G-03, Executive Limitations, 5. Financial Condition, d) Settle a claim in excess of \$25,000 without Board approval. This will be clarified at the November 25th Board meeting.

It was MOVED by Ms. Leckie and seconded by Ms. MacDonald that the following policies be approved as found in the Board Policy Manual (September 2010) with no revisions, as part of the cyclical review process:

- G-01 Ends
- G-02 Board-CEO Linkage
- G-03 Executive Limitations
- G-04 Governance Processes

CARRIED

It was MOVED by Councillor Winninger and seconded by Ms. Leckie that the following policy be approved as part of the cyclical review process, as found in the Board Policy Manual (September 2010), clarifying that the “Secretary Treasurer” is the CEO & Chief Librarian and the “Assistant Treasurer” is the Director, Financial Services.

G-05 Financial Signing Authority (revised format)

CARRIED

L10/72.3 Libro Library Road Show Summer Events and TD Summer Reading Club

Ms. Hubbard Krimmer introduced Julie Brandl and Delilah Deane Cummings. Ms. Brandl highlighted TD Summer Reading Club activities and Ms. Deane Cummings provided information on the Libro Library Roadshow summer events.

It was MOVED by Ms. Tilley and seconded by Mr. Colwell that the report, Libro Library Road Show summer events and TD Summer Reading Club, be received.

CARRIED

L10/72.4 Lambeth Branch Library: Capital Renewal Project

The Capital Renewal Priorities Plan, 2009, identified a number of necessary capital projects for the Lambeth Branch Library. Improvements will include: fresh paint, new carpeting, construction of a fireproof interior book chute room, improved lending services area and new service desk, re-organized shelving and an enhanced children’s play area.

The branch will be closed to the public for approximately three weeks from December 30, 2010 and will re-open on January 25, 2011.

It was MOVED by Mr. Morgan and seconded by Ms. Tilley that the report, Lambeth Branch Library: Capital Renewal Project, be received.

CARRIED

L10/72.5 Naming of the Northeast London Branch Library

The “soft” opening will be held at the end of November with the grand opening on Saturday, January 15, 2011.

It was MOVED by Councillor Winninger and seconded by Mr. Colwell that the new London Public Library branch library which is part of the “Stoney Creek Community Centre, YMCA and Library” at 920 Sunningdale Road East be named the “Stoney Creek Branch Library”.

CARRIED

L10/72.6 Plaque to Recognize The Farmer's Advocate

It was MOVED by Ms. MacDonald and seconded by Mr. Morgan that the recommendation of the Historic Sites Committee to install a plaque commemorating The Farmer's Advocate be approved with the following wording:

The Farmer's Advocate

From 1920-1965 site of the offices of the "Farmer's Advocate", Canada's foremost agricultural newspaper. Founded in 1866 as a monthly by its first editor, William Weld, it carried reports of fairs, scientific advances in agriculture, and regional stock sales. The journal ceased publication in 1965.

CARRIED

L10/72.7 Library Board Membership

Committee/Board vacancies have been posted on the City of London's website. Although there is no longer mandatory school board participation, it would be advantageous for the Library to have a link with the London boards. The application deadline is November 26, 2010.

L10/73 CONSENT ITEMS

Ms. Nurse highlighted the following events:

- A Book For Every Child fundraising commenced on November 6th, 2010,
- Imagine Campaign was launched two weeks ago and so far, \$16,000 has been received.

Ms. Hubbard Krimmer reported that the Federation of Public Libraries' (FOPL) draft proposal on a new funding model was presented but no changes by the provincial government are imminent.

It was MOVED by Ms. Leckie and seconded by Ms. MacDonald that the following consent items be received:

- a. Events of Interest to Library Board Members
- b. Draft Agenda – November 25, 2010
- c. Correspondence from Sherree Mahood, Director, Western Region, Ministry of Training, Colleges and Universities regarding the status of Ontario Employee Assistance services. (September 30, 2010)
- d. Correspondence from B. Westlake-Power, City of London regarding naming of the new North London community centre. (October 5, 2010)

- e. Historic Sites Minutes – June 2, 2010
- f. Letter from Michael Chan, Minister, Tourism and Culture regarding Library Annual Operating Grant. (October 22, 2010)
CARRIED

L10/74 INQUIRIES AND OTHER BUSINESS - none

L10/75 REPORT ON MATTERS FROM THE EXECUTIVE SESSION – no report

ON MOTION, the meeting adjourned at 6:30 p.m.

Chair

Secretary