

REGULAR MEETING

June 22, 2005

The regular meeting of the London Public Library Board was held on the above date in the London Public Library Friends of the Library Board Room at 6:07 p.m. with the following present:

From the Board F. Tranquilli (Chair), G. Kerhoulas, P. Griffith, S. MacDonald, J. Schlemmer, W. Thorpe and D. Winninger (later);

Administration: A. Becker, S. Hubbard Krimmer, B. Irwin, B. Jessop and M. Mitchell;

Minutes taken by: J. White.

APOLOGIES - R. Caranci, P. Coderre

DISCLOSURES OF INTEREST - none

L05/35 DELEGATIONS

Councillor Tranquilli welcomed Susan Traill to the Board meeting. Ms. Traill announced that the Friends Annual General Meeting will be held on September 19, 2005. On September 22, 2005, Bill Richardson will be speaking as part of the "Speaking with Friends Lecture".

Two flags, Ontario and Canadian, have been purchased by Friends for the London Public Library.

Ms. Traill presented \$2,400 to the Library which will fund the Books for Babies program for two years.

L05/36 WELCOME TO NEW CEO

Councillor Tranquilli welcomed Anne Becker in her new position as Chief Executive Officer.

At 6:11 p.m. the meeting entered in-camera session. At 6:51 p.m., the meeting resumed.

L05/37 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Ms. Thorpe and seconded by Mr. Kerhoulas that the agenda be adopted.

CARRIED

L05/38 APPROVAL OF MINUTES

_____ It was MOVED by Ms. MacDonald and seconded by Mr. Schlemmer that the minutes of May 25, 2005 (L05/35-L05/42) be approved.

_____ CARRIED

L05/39 BUSINESS ARISING FROM THE MINUTES

Branch Refurbishments - Activity Update

_____ An update on the branch refurbishment activities and expenditures and sources of financing was provided.

_____ It was MOVED by Mr. Schlemmer and seconded by Mr. Griffith that Branch Refurbishments - Activity be received and that projected budgets and sources of financing be approved.

_____ CARRIED

L05/40 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

2006 LPL Operating Budget

_____ The 2006 Operating Budget was developed on the basis of a 4.4% increase as approved by the Committee of the Whole as part of the City of London budget target exercise. A more detailed budget will be prepared during the summer for review at the September Board meeting.

_____ It was MOVED by Ms. Thorpe and seconded by Ms. MacDonald that the London Public Library 2006 Operating Budget be approved.

_____ CARRIED

L05/40.1 2006 LPL Capital Budget

_____ The following capital projects were discussed:

Northeast Branch Library - \$750,000 for land acquisition was approved in 2004 and is scheduled for 2005. A facility forecast of \$4.3M is also in the budget.

_____ Northwest Branch Library - London Public Library will not request capital for the purchase of land for this branch. The capital will be included in a land parcel purchase by the City. However, LPL will request \$4.3M for the facility.

Byron Branch Library - Expansion has been deferred.

Southeast Branch Library - This project has been deferred.

Technology - It was pointed out that management must continue to monitor and analyze technology trends and developments and ensure that our technology investments are prudent and reflect the needs of our stakeholders.

It was MOVED by Mr. Schlemmer and seconded by Mr. Kerhoulas that the London Public Library Draft 2006 Capital Budget be approved.

CARRIED

L05/40.2 2005 LPL Operating Budget Status Report: Sources of Funding for the Elimination of the Summer Closure and Service Reductions

It was MOVED by Mr. Kerhoulas and seconded by Ms. Thorpe that the report on the 2005 LPL Operating Budget Status Report: Sources of Funding for the Elimination of the Summer Closure and Service Reductions be received.

CARRIED

L05/40.3 Strategic Planning Process

Ms. Becker presented the recommended process that London Public Library will utilize for the development of our next strategic plan. The Balanced Scorecard Strategy Mapping process includes broad and constructive input from internal and external stakeholder groups, as a large component of our internal and external environmental reviews.

It was MOVED by Mr. Griffith and seconded by Mr. Schlemmer that Administration proceed with the Strategic Planning Process utilizing the Balanced Scorecard Strategy Mapping approach.

CARRIED

L05/40.4 Ontario Municipal CAOs Benchmarking Initiative (OMBI)

It was MOVED by Mr. Kerhoulas and seconded by Mr. Schlemmer that report on the Ontario Municipal CAOs Benchmarking Initiative (OMBI) be received.

CARRIED

L05/40.5 LPL Fund Development Program

The LPL Fund Development Program report includes an update on donations and pledges since September, 2004 as well as information on all activity including unrealized and new opportunities.

Board members discussed the possibility of a naming opportunity for the Central Library.

It was MOVED by Mr. Kerhoulas and seconded by Mr. Griffith that

Administration develop a policy on naming opportunities for philanthropic giving for all facilities - Central and Branches and that in developing this policy, the current policy on the naming of Branches and naming opportunities for meeting rooms be reviewed, and that this policy be reviewed at the September 28, 2005 Board meeting.

CARRIED

It was MOVED by Mr. Kerhoulas and seconded by Mr. Griffith that the report on LPL Fund Development Program be received.

CARRIED

At 7:25 p.m., Councillor Winninger entered the meeting

L05/40.6 2005 Lasting Treasure Appeal Plan

It was MOVED by Mr. Griffith and seconded by Ms. MacDonald that the report on the 2005 Lasting Treasure Appeal Plan be received.

CARRIED

L05/40.7 RFQ 2005-01: Steel Cantilever Shelving, OPAC stands, Display units for Beacock Byron, Crouch, Cherryhill, Jalna, East London, Masonville, and Pond Mills Branch Libraries

It was MOVED by Mr. Kerhoulas and seconded by Councillor Winninger that Hurok Manufacturing Limited be awarded the contract for the supply and installation of steel cantilever shelving for several branches; OPAC stands for East London and Landon; and display units for Jalna and Landon for the sum of \$93,939 plus GST/PST; and that Administration be directed to develop the final contract.

CARRIED

L05/40.8 Authority for the Summer

It was MOVED by Mr. Kerhoulas and seconded by Mr. Griffith that the Executive Committee be authorized to take whatever action is necessary to carry out the work of the institution for the summer and to be ratified by the Board at its September meeting with the understanding that such authority does not supersede the calling of meetings of committees or of a special meeting of the Board if necessary.

CARRIED

L05/40.9 Miscellaneous Operational Updates

_____ Ms. Becker reported that the London Convention Centre has terminated their lease for the Library Café effective September 30, 2005. A business plan will be developed to optimize the financial return on this space. Board members discussed the size of the Café space and the possibility of offering food services at branch locations

_____ The East London Branch Library will open on Tuesday, August 23, 2005. The official opening will be held on Saturday, September 24, 2005.

It was MOVED by Ms. MacDonald and seconded by Councillor Winninger that the report on Miscellaneous Operational Updates be received.

CARRIED

L05/41 CONSENT ITEMS

It was MOVED by Mr. Griffith and seconded by Mr. Schlemmer that the following consent items be received:

Letter from K. Bain, City Clerk regarding the impact of OMERS on budget targets. (May 17, 2005)

Letter from K. Bain, City Clerk regarding the 2006 Library collections budget. (May 17, 2005)

Letter from K. Bain, City Clerk regarding the budget target for London Public Library. (May 17, 2005)

CARRIED

L05/41.1 Jalna Branch Library

The pre-opening reception for the Jalna Branch Library will be held on June 24, 2005 at 7 p.m. The official opening is scheduled for July 1, 2005 as part of Canada Day program.

L05/42 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

_____ Councillor Tranquilli reported that progress was made on a property matter.

_____ ON MOTION, the meeting adjourned at 7:45 p.m.

Chair

Secretary

