

**REGULAR MEETING**

May 4, 2005

The regular meeting of the London Public Library Board was held on the above date in the London Public Library Friends of the Library Board Room at 6:10 p.m. with the following present:

From the Board F. Tranquilli (Chair), R. Caranci, P. Coderre, P. Griffith, G. Kerhoulas, S. MacDonald, J. Schlemmer and D. Winninger;

Administration: S. Hubbard Krimmer, B. Irwin, B. Jessop, M. Mitchell;

Guests: Kathy Davies and Silvia Racick from KPMG;

Minutes taken by: J. White.

APOLOGIES - W. Thorpe

DISCLOSURES OF INTEREST - none

AT 6:11 p.m., the Board entered in-camera session. The meeting resumed at 7:00 p.m.

L05/22 DELEGATIONS

KPMG - Auditor's Report

It was MOVED by Councillor Winninger and seconded by Councillor Caranci that the Auditor's Report for December 31, 2004 prepared by KPMG be accepted.

CARRIED

L05/22.1 CHANGES TO AND ADOPTION OF AGENDA

It was MOVED by Mr. Griffith and seconded by Ms. Coderre that the agenda be adopted.

CARRIED

L05/23 APPROVAL OF MINUTES

It was MOVED by Mr. Schlemmer and seconded by Mr. Kerhoulas that the minutes of March 30, 2005 (L05/15-L05/21) be approved.

CARRIED

L05/24 BUSINESS ARISING FROM THE MINUTES

Branch Refurbishments - Activity and Budget Update

\_\_\_\_\_ Ms. Mitchell reported on the following branch refurbishment timelines:

- Beacock - opening June 11
- Byron - opening July 9
- East London - opening mid-July
- Landon - opening mid-September
- Carson and Northridge - will be completed before the end of 2005

Ms. Hubbard Krimmer discussed budget matters including: keeping containment on costs, sequencing timelines, collections procurement, fund development and sources of capital funds from the City.

It was MOVED by Mrs. MacDonald and seconded by Mr. Griffith that Branch Refurbishments - Activity and Budget Update be received and that projected budgets and sources of financing be approved.

CARRIED

L05/25 REPORTS FROM COMMITTEES, MEMBERS, AND STAFF REQUIRING BOARD ACTION

2006 Operating Budget - Targeting Exercise

\_\_\_\_\_ The Library's Budget Targeting review has been scheduled for May 12, 2005.

It was MOVED by Mr. Kerhoulas and seconded by Mr. Griffith that the London Public Library Operating Budget be submitted to City Administration with a 4.46% increase.

CARRIED

L05/25.1 Financial Statements, January - March, 2005

\_\_\_\_\_ It was MOVED by Mr. Griffith and seconded by Councillor Winner that the Financial Statements, January-March, 2005 be received.

CARRIED

L05/25.2 London Public Library Quarterly Statistical Report on Services, January - March, 2005

\_\_\_\_\_ It was MOVED by Ms. Coderre and seconded by Mr. Schlemmer that the London Public Library Quarterly Statistical Report on Services, January - March, 2005 be received.

CARRIED

L05/25.3 Facilities Life-Cycle Maintenance Update: Beacock, Byron, Jalna Landon

\_\_\_\_\_ It was MOVED by Ms. MacDonald and seconded by Mr. Kerhoulas that the Facilities Life-Cycle Maintenance Update: Beacock, Byron, Jalna and Landon be received and that the sources of financing outlined in Appendix I be endorsed.

CARRIED

L05/25.4 Branch Refurbishment Fund Development Update

\_\_\_\_\_ Mr. Irwin acknowledged the excellent work of the Branch Supervisors and the members of the Public Affairs Department. Three main areas were targeted: direct mail, gift solicitation and special events. The Library exceeded a 3.2% return rate. Mr. Irwin will prepare a report for the Board on fundraising activity over the past three months. The Rotary Elegant Rummage Sale will be held on May 14/15, 2005.

It was MOVED by Ms. MacDonald and seconded by Mr. Griffith that the report on Branch Refurbishment Fund Development Update be received.

CARRIED

L05/25.5 Creative City Report

\_\_\_\_\_ In response to the Creative City Task Force Report, presented to Board of Control on April 27, 2005, the Library will be submitting a paper. A number of steps have already been taken. Relevant documents and reports from other cities have been researched and a staff focus group has been formed.

It was MOVED by Councillor Waininger and seconded by Ms. MacDonald that the Creative City Report be received.

CARRIED

L05/25.6 211 Project

Ms. Hubbard Krimmer updated the Board on the local '211' initiative and

business plan. Staff from CCAC and LPL will meet in May to develop the interim operational model and identify resources required. Administration will report back to the Library Board before entering into the pilot phase.

It was MOVED by Councillor Caranci and seconded by Mr. Griffith that the report on the 211 Project be received.

CARRIED

L05/25.7 Telus Golf Tournament

\_\_\_\_\_ Mr. Irwin provided additional information on the Telus Golf Tournament scheduled for September 21, 2005 at West Haven. Telus has made a five year commitment to sponsor a major golf tournament. Their goal by year five is to net \$100,000 per year for London Public Library.

\_\_\_\_\_ It was MOVED by Councillor Caranci and seconded by Ms. MacDonald that the report on the Telus Golf Tournament be received.

CARRIED

L05/26 CONSENT ITEMS

It was MOVED by Mr. Schlemmer and seconded by Councillor Winner that the minutes of the Historic Sites Committee, February 20, 2005 be received.

CARRIED

L05/27 REPORT ON MATTERS FROM THE EXECUTIVE SESSION

\_\_\_\_\_ Councillor Tranquilli reported that progress was made on three property matters, and a personnel and legal matter which will remain confidential.

\_\_\_\_\_ ON MOTION, the meeting adjourned at 9:00 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



